

# NEW MEXICO JUNIOR COLLEGE

## ASSOCIATE OF APPLIED SCIENCE

### in BUSINESS



NAME: \_\_\_\_\_

Emphasis: \_\_\_\_\_

A# : \_\_\_\_\_

#### COLLEGE REQUIREMENT - 3 Credit Hours

COURSE	TITLE	CREDITS	SEMESTER	GRADE
PS 113A	College Success	3		

#### GENERAL EDUCATION REQUIREMENTS - 16 Credit Hours

COURSE	TITLE	CREDITS	SEMESTER	GRADE
EN 113	Composition & Rhetoric	3		
EN 123	Composition & Literature	3		
EC 213 or EC 223	Principles of Economics (Macro) or Principles of Ec. (Micro)	3		
MA	Math Elective (MA)	3		
PY 111H	Fitness for Life	1		
	Social or Behavioral Science	3		

#### DEPARTMENTAL REQUIREMENTS - 20 Credit Hours

COURSE	TITLE	CREDITS	SEMESTER	GRADE
AC 114	Principles of Accounting I	4		
AC 124	Principles of Accounting II	4		
BU 113	Introduction to Business	3		
BU 243	Business & Prof. Communication	3		
CS 123D	Computer Applications	3		
CS 123G	Advanced Computer App.	3		

#### EMPHASIS AREAS : 21- 22 Credit Hours (Select 1 Emphasis)

Accounting Emphasis - 22 Credit Hours				
COURSE	TITLE	CREDITS	SEMESTER	GRADE
AC 213	Intermediate Accounting I	3		
AC 223	Intermediate Accounting II	3		
AC 213A	Spreadsheet & Payroll Accounting	3		
AC 223B	Computerized Accounting	3		
AC 233A	Income Tax I	3		
BU 113F	Business Calculating Machines	3		
CS 224	Introduction to Spreadsheets	4		

OR

Management Emphasis - 21 Credit Hours				
COURSE	TITLE	CREDITS	SEMESTER	GRADE
BS 213	Business Law I	3		
BU 213	Principles of Management	3		
BU 213G	Supervision	3		
BU 223A	Principles of Marketing	3		
BU 223B	Human Resources Management	3		
EC 213 or EC 223	Principles of Economics (Macro) or Principles of Economics (Micro)	3		
	Business Elective(AC, BS, BU, EC, SC)	3		

Total credit hours required for AAS: 60 - 61

Total Credit Hours Acquired: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_

*General Education requirements must be completed with a "D" or better.*

*All courses, other than General Education requirements, must be completed with a "C" or better.*

*The student must have a cumulative grade point average of at least 2.0.*

*A minimum of 15 semester hours must be earned at NMJC. The remainder may be acceptable transfer credits.*

*Transitional and / or developmental courses do not fulfill any of the above requirements.*

*Students will not be permitted to graduate if they have unresolved incomplete (I) grades on their academic record.*

*Although college officials will give every assistance possible, it is the final responsibility of the student to check all phases of his or her degree.*

March 2018

*When the student has fulfilled all requirements of the degree plan (or will fulfill this semester) the advisor should verify completion (by reviewing the student's transcript), sign and date this section, and notify the Registrar via email.*

\_\_\_\_\_

Advisor's Signature \*

\_\_\_\_\_

Date

*Degree is not official until final confirmation by the Registrar.*

This section for Registrar's use:

\_\_\_\_\_

Official Degree Conferral Date

\_\_\_\_\_

Diploma Print Date

\_\_\_\_\_

Registrar or Designee Signature \*

*\*Typing of the signature by the advisor, registrar or registrar's designee will act as the official signature on this document.*