



## SOUTHEASTERN NEW MEXICO LAW ENFORCEMENT ACADEMY

Dear Applicant:

Thank you for your interest in New Mexico Junior College and the Southeastern New Mexico Law Enforcement Academy (SNMLEA). This program is a satellite academy for the State of New Mexico and meets the State of New Mexico's minimum training requirement for police officer certification of 674 hours of basic law enforcement training. All classes are scheduled to meet 48 hours per week, Monday through Thursday. Some evening or Friday classes may be required.

SNMLEA holds two academies a year. One begins in January and the second in August. Please check our website [www.nmjc.edu/dps](http://www.nmjc.edu/dps) or call (575) 492-2716 for exact dates. Our mission is to provide a superior academic and vocational basic law enforcement training program, which shall remain under constant evaluation ensuring the curriculum meets the needs of students pursuing a career as professional law enforcement officers.

The Southeastern New Mexico Law Enforcement Academy abides by all laws as established by the New Mexico Law Enforcement Act, Chapter 29, Article 7 NMSA 1978, and will follow all rules and regulations as set by the New Mexico Law Enforcement Academy Board.

When you visit our website at [www.nmjc.edu/dps](http://www.nmjc.edu/dps) you will find the required forms that need to be completed and returned by the applicant. This information will be used by the Academy staff to determine your qualifications and provide required information to the Department of Public Safety (New Mexico Law Enforcement Academy) in Santa Fe, New Mexico. ***Note that a number of the forms must be notarized prior to submission.*** If you are not affiliated with an agency (Pre-Service applicant), a criminal history and background investigation will need to be conducted. Contact the Director of SNMLEA for more information on the procedure of these investigations. Pre-service applicants will be responsible for payment of their medical and psychological examinations, and will be responsible for uniforms, gym gear, footwear, and other required items.

This program requires extensive reading. If you require remedial reading training or remedial work on Comprehension skills, you should complete these courses before you apply for admission to SNMLEA. You may contact the NMJC Support Services at (575) 492-2615 for

information on these preparation courses.

One month prior to the Academy each applicant will be required to participate in the pre-assessment of four physical fitness standards. Applicants must score within NMLEA BPOT entrance standards to be admitted to the Academy. Completed application packets are due at the time of pre-assessment. ***It is extremely important that this entire applicant package be complete. If it is not, further processing cannot be accomplished.***

After successfully passing the pre-assessment and submitting your completed packet you will be notified of your acceptance into the Academy. You will then be provided with a comprehensive list of required equipment. An orientation will be provided on the first day of class which is one month after pre-assessment, pertaining to policies and procedures connected with this Academy.

Please consider that Academy space is limited and that it will be advantageous to submit this completed packet as soon as possible.

We look forward to hearing from you. If you have questions related to the Academy or the applicant packet, please feel free to contact the Lead Instructor at (575) 492-2715 or [wcoburn@nmjc.edu](mailto:wcoburn@nmjc.edu) or the Administrative Specialist at (575) 492-2716.

Walter Coburn,  
Lead Instructor, SNMLEA