

## 2025-2026 Special Circumstances Form

This form is for use by students whose family financial status has significantly changed compared to 2023 income tax information. This review can only be completed once the 2025-2026 Free Application for Federal Student Aid (FAFSA) has been completed using 2023 income information.

A. Loss of job   B. Divorce/Separation   C. Death   D. Other

Please indicate who the change in income is for:

Parent (for dependent students)    Student    Spouse

Note: Your request will not be considered until we have received the results of your 2025-2026 FAFSA and 2023 Verification of income has been completed (if applicable). This Special Circumstance form and all required documentation must be submitted to the financial aid office before this form will be reviewed. Submission of this form does not guarantee a change in your financial aid eligibility. Special Circumstances reviews will not be considered until all supporting documentation is received and all documentation must be current.

\_\_\_\_\_  
Student's name

\_\_\_\_\_  
NMJC Student ID or SS#

\_\_\_\_\_  
Parent's names (only for dependent students)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Parent's and/or student's address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**A-1. Loss of income from work.** (At least 12 consecutive weeks.)

Period of unemployment from \_\_\_\_\_ to \_\_\_\_\_.

Layoff: Provide letter on company letterhead from employer or unemployment commission stating effective date.

Plant closing: Provide letter on company letterhead from employer stating effective date.

Termination: Provide letter on company letterhead from employer or unemployment commission stating effective date.

Disability: Date of disability \_\_\_/\_\_\_/\_\_\_\_. Attach documentation of disability.

Natural disaster: Date disaster occurred \_\_\_/\_\_\_/\_\_\_\_. Attach documentation.

One-time income in 2023: (i.e. inheritance, moving expense, social security payment, lump sum retirement or IRS distribution. You must attach a separate sheet identifying source of income and how funds were spent or invested.)

**A-2. Loss of untaxed income.** (At least 12 consecutive weeks.)

Social Security: Provide Social Security Administration Notification of Termination of Benefits and amount received to date for 2023.

Child Support: Provide court document stating termination of benefits.

Worker's Compensation: Provide a letter from Bureau of Worker's Compensation stating termination date of benefits and amount received in 2024 and 2025.

Untaxed military benefits: Provide change of status documentation.

**B-1. Divorce.** (After applying for financial aid, your parents have divorced.) Date of divorce \_\_\_\_\_

\_\_\_\_\_. Attach copy of divorce decree and your parents' 2023 W-2 form(s).

**B-2. Legal Separation.** (After applying for financial aid, your parents have become separated.)

Date of separation \_\_\_\_\_. Attach a copy of legal separation form and your parents' 2023 W-2 forms (dependent students) and current address of the parent who moved out of the house \_\_\_\_\_.

**C. Death.** (After applying for financial aid, a parent or spouse has died.) Date of death \_\_\_\_\_.

Attach a copy of the death certificate.

**D. Other unusual circumstances.** Provide complete information regarding other unusual expenses. Attach appropriate documentation. \_\_\_\_\_

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
NMJC Student ID or SS#

**Please provide, in the space below, any additional information that indicates your situation and expected income for the 2025 calendar year. Also, please provide documentation of all expected income, for all members of the household, for the 2025 calendar year (paycheck stubs, unemployment documentation, severance pay, child support, social security, Welfare, AFDC, TANF, worker's compensation, cash received, etc.).**

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**Additional documentation may be requested as determined.**

**A delay in review of your request may occur if submitted between August 1 and September 30<sup>th</sup> due to the fact that this is a busy time of the year for the office staff. All requests will be reviewed as soon as possible.**

***CERTIFICATION:***

*All of the information on this form is true and correct to the best of my knowledge. I understand that if I provide false or misleading information, I may be fined, sentenced to jail, or both. If asked by an authorized official, I agree to give additional proof of the information that I have given on this form. I also realize that if I do not submit all requested documents, the Special Circumstance will not be reviewed.*

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent signature (if referenced on this form)

\_\_\_\_\_  
Date