

**President's Council Meeting**  
**September 17, 2024**  
**8:30 am**  
**Meeting Notes**

**A. Discussion Items**

**Faculty Senate President** (Katherine Waterbury)

1. Provided updates of the Fall In-Service Week.
  - Main focus of discussions during meetings was Artificial Intelligence (AI). What is an ethical and responsible way for students to use? Need for faculty to learn how to use AI and how to teach it. Best Practices.
  - Faculty page update for the NMJC Website.

**Director of Athletics** (Deron Clark)

1. Welcome Back Weekend  
(Fun Run, Basketball Camp, Baseball Camp, Rodeo Team Roping & Recognize the 1974-1975 Team) - Sign-ups for events required.
2. Dropout Detective Information  
Coaches required to respond. Coaches will take students to meet with instructors.
3. New Employee Welcome Introduction
  - Basketball Game, Thursday, November 7<sup>th</sup>
  - Dinner invitation and halftime introduction

**President** (Dr. Moore)

1. HED Updates  
NMJC will ask for \$4 million on the GO Bond 3. HED focus is on Peer Analysis (funding base/performance funding), MOU received for Workforce funding - \$473,000, and anticipated 10% insurance increase. New legislator's forthcoming in the upcoming election. Possible campus visits.
2. Fall Enrollment  
2,220 students currently enrolled. Focus on retention. Have good strategies in place. Software purchases will have a stringent process moving forward.
3. Student Success Committee  
Shared Governance Committee has been extremely beneficial. Important to continue to use the Strategic Enrollment Management Plan.
4. Faculty appreciated for their patience and efforts during the ongoing construction and renovation on campus.
5. Hospital Purchase: Agreement signed with the County. Continuing to work on agreements with Covenant and City of Hobbs.
6. Parking Lots - Speeding continues to be an issue. Possible designated area for staff/faculty parking.

**Director of WHM** (Laura Hockensmith)

1. Museum Updates

Over 1,000 students attended the Staked Plains event. Forthcoming events are art shows, Hispanic Heritage - Brazilian Based, Smash Bros. Tournament, Petroleum Exhibit, skating rink for the upcoming holidays, and Art in Public Places (Testing Center, Industrial Building, Watson Hall and Cosmetology). Mr. Philip Berry will be inducted into the Lea County Cowboy Hall of Fame on November 2<sup>nd</sup>.

**General Counsel/Chief Community Liaison** (Scotty Holloman)

1. NM Court of Appeals - Releases of Liability Discussion  
Not in attendance

**Dean of Students** (Sarah Edelbrock)

1. Community Clean-up - Civic Engagement  
4 NMJC student clubs are participating.
2. SGA Elections  
All new officers by November 11<sup>th</sup>.
3. Voter Registration Drive  
Tuesdays and Wednesdays in front of the cafeteria. Can also contact Sarah Edelbrock. Applications are also in Spanish.
4. Outside Recreation Area Kick-off  
Kick off is September 26<sup>th</sup> at 11:30 am.
5. Dormitory Kitchen Remodel  
Open house is September 18<sup>th</sup> at 3pm.

**Dean of Workforce Training & Professional Studies** (Larchinee Turner)

1. AFIT Lunch & Learn - Monday, September 23 @ 12pm
2. Second Certified Medical Assistant (CMA) Class - Fall 2024  
Two classes will be offered. First class had 16 students.
3. CTECH Visits
  - Wednesday, October 2 (Automation, Oil & Gas, Energy Tech)
  - Wednesday, November 6 (Welding, Automotive)

**Director of Campus Security & Safety** (Candace McTizic-Garcia & Dennis Kelley)

1. Student Housing  
Access Control completed in Student Housing. Next for Access Control will be Ben Alexander and Workforce Development.
2. Watson Hall
3. Literacy Alliance
4. CDL Gates
5. Ben Alexander
6. Parking Lots - Speeding continues to be an issue. All reminded of the 5 mph in parking lot areas. Please slow down.

**Director of Outreach & Engagement** (Valerie Gauna)

1. Brand Guide Update  
Brands shared and explained.
2. Winter Digital Ad Campaign

Welcome Weekend will have digital ad campaigns.

**Director of HR** (Amy Coombes)

1. NMJC Employee Handbook  
All reminded to acknowledge receipt of handbook.
2. Review Evaluation Process  
Process discussed. All asked to provide input.

**Dean of Arts, Sciences & Learning Support** (Dianne Marquez)

1. Fall Semester Updates  
New classes and current lab locations are working great. Currently working on the Spring 2025 schedule.

**Dean of Applied Sciences & Learning Technology** (Stephanie Ferguson)

1. Faculty Development  
Focused on revitalizing connections, quality initiatives, growth mindset resiliency, and teaching strategies. Dr. Moore reiterated it is important to keep focus on resiliency and assessing Student GRIT (growth, resilience, initiative, transformation) - multiple measures of assessment/placement.
2. Student Focus Groups

**Dean of Student Success / SOAR** (Kelly Rueda)

1. Academic Success Coach Advisee Numbers  
Number of students assigned to success coaches shared. Early Success Workshops, Time Management, C-Tech Dual Credit Advisement, Athletic/Spanish Workshops.
2. Pantry Visits  
Orientation was successful in bringing in more students.
3. Academic Success Center Numbers  
Career Expo forthcoming. Held are a Resource Fair (what the community has to offer) and a campus walk in recognition of Suicide Prevention Awareness Week.

**B. Upcoming Events /Announcements**

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**C. Future meeting follow-up items**