

President's Council Meeting
March 21, 2023
Meeting Notes

A. Discussion Items

President (Dr. Moore)

Group 1 Report (The Great Upheaval: Higher Education's Past, Present, and Uncertain Future)

- **Report of Chapters 1-5 presented by Dr. Larchinee Turner, Laura Hockensmith, Charley Carroll, Scotty Holloman, and Josh Morgan.**
- **Legislation Sessions have ended. 200 plus bills were presented. Governor will veto/approve by April 7. Updates of bills approved that are significant to NMJC will be shared. Minimum wage salary bill did not pass.**
- **Public Requests for Comment need to be sent to Rachel Gallagher or Valerie Gauna with a copy to Dr. Moore & Scotty Holloman.**

Director of HR (Amy Coombes)

1. Salary Study Update
Salary Study at finalizing stage. Study presented to the Board of Finance Committee. Committee suggestions included title changes, class changes, and years of service considered.
2. Review FMLA Policy & Workers Comp Procedures
Medical issues should be reported to Amy Coombes/HR so the appropriate paperwork process can begin. Worker's Comp. Claims - Security should be notified immediately to report any accidents on campus. Leave without pay - Notify HR in advance and President's approval is required.

Director of Marketing & Public Relations (Valerie Gauna)

1. Calm Down Day - March 22
2. Discover Day - March 24
3. Finishing all Employee Spotlights - starting Alumni Docs **Last day - April 17, 2023**

Director of Campus Security & Safety (Dennis Kelley)

1. Employee on the job injuries
On the job injuries must be reported to Security & HR. Handbook requires updates.
2. First Net
Provides emergency responders with a secure cellular communication. Allows use on personal cell phones. Follow-up to determine who should be authorized for this service.
3. Entrado
EMS Notifications - Possible upgrade from Rave Guardians

4. **Speeding on campus - Security will now be issuing citations. Speed limit signs have been installed. As NMJC continues to look at a performance evaluation process, speeding on campus will be considered.**

Dean of Arts, Sciences & Learning Support (Dianne Marquez)

1. Summer/Fall Schedule
Schedule will be ready to go April 10.

Dean of Applied Sciences & Learning Technology (Stephanie Ferguson)

1. Insights from the "Tour of Lea County"
Met with high school administrators for ITV and dual credit discussions. Meetings went well and good relationships are being established. Administrators expressed excitement about the Land and Ranch Management courses for students. They are currently working on a smoother paper workflow process for C-Tech.

Dean of Workforce Training & Professional Studies (Larchinee Turner)

1. Division-wide professional development held on February 24
Training & Outreach has imbedded professional development during their divisional meetings and will be done quarterly.
2. HED Good Jobs Challenge Grant - Welding & Industrial Tech Courses at NMJC
Common Course Numbering between colleges with a goal to strengthen the credit for hire work experience processes, internships and apprenticeships processes.

Dean of Students (Sarah Patterson)

- ~~1. Homecoming Update - Matthis Lefevre, King and Dana Escareega, Queen~~
- ~~2. Spring Academic Ceremony - April 18 @ 4pm~~
- ~~3. Housing - Spring Break, will have one staff member on duty~~

Director of Athletics (Deron Clark)

- ~~1. Men's & Women's Indoor Track & Field National Championship Update~~
- ~~2. Men's Golf Update~~
- ~~3. Baseball Update~~
- ~~4. Ross Black Invitational Track Meet - April 14 & 15~~
- ~~5. National Outdoor Championship Volunteers - Melanie Garcia - May 18, 19, & 20~~

Director of Computer Information Systems (Bill Kunko)

1. No Updates

General Counsel/Chief Community Liaison (Scotty Holloman)

1. Radio Station Update
Agreement is finalized. Will be presented to the NMJC Board in April.
2. Health Center Update
Working on a draft agreement. Nor Lea will be on the NMJC campus April 3 to look at the location for the Health Center.

Director of WHM (Laura Hockensmith)

1. WHM, open during spring break, had over 400 visitors.

B. Upcoming Events /Announcements

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C. Future meeting follow-up items

- First Net - Personal cell phones