

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

Thursday, November 17, 2022
Zia Board Room - Pannell Library
1:30 pm

AGENDA

- | | |
|---|---------------|
| A. Welcome | Pat Chappelle |
| B. Adoption of Agenda | Pat Chappelle |
| C. Approval of Minutes of October 20, 2022 | Pat Chappelle |
| D. President's Report | Derek Moore |
| E. New Business | |
| 1. Monthly Expenditure Report | Josh Morgan |
| 2. Monthly Revenue Report | Josh Morgan |
| 3. Oil and Gas Revenue Report | Josh Morgan |
| 4. Schedule of Investments | Josh Morgan |
| 5. Consideration of Track Upgrades Project | Josh Morgan |
| 6. Consideration of Construction Projects - Phase 1 | Josh Morgan |
| 7. Consideration of Redistricting Plan | Pat Chappelle |
| F. Public Comments | |
| G. Determination of Next Meeting | Pat Chappelle |
| H. Adjournment | Pat Chappelle |

**NEW MEXICO JUNIOR COLLEGE
BOARD MEETING
OCTOBER 20, 2022
MINUTES**

The New Mexico Junior College Board met on Thursday, October 20, 2022, beginning at 1:30 p.m. in the Pannell Library, Zia Board Room. The following members were present: Ms. Patricia Chappelle, Chair; Mr. Travis Glenn, Secretary; Mr. Hector Baeza; Ms. Evelyn Rising, Mr. Manny Gomez; Mr. Guy Kesner; and Mrs. Erica Jones.

Ms. Chappelle called the meeting to order and welcomed visitors and guests.

Upon a motion by Mr. Gomez, seconded by Mrs. Jones, the agenda was unanimously adopted.

Upon a motion by Mr. Kesner, seconded by Mr. Gomez, the Board unanimously approved the minutes of September 14, 2022.

Under President's Report, Coach Jay Rees introduced the NMJC Men's Golf Team, ranked No 1. In addition, Coach Rees reported five members of the team are on course to finish with Academic All-American honors.

Dr. Moore provided an employment update of new professional & change of positions on campus.

Dr. Moore provided NMJC's Fall Enrollment Report. He reported current enrollment at 2,223 headcount, a 17% increase from last fall and at 97% compared to pre-COVID numbers (Fall 2019). Dr. Moore stated the increase numbers noted in High School, In-District, and increased Male enrollments at C-Tech. A Statewide Marketing Campaign Plan for Higher Education has been discussed with Higher Education officials in an effort to make higher education more appealing in the State of New Mexico and in the region. Internal strategies are being discussed to engage with alumni and with recent graduates. Dr. Moore thanked the staff in enrollment and recruiting for a successful fall enrollment. Dr. McCleery echoed Dr. Moore and thanked the staff for the achievement of the current enrollment numbers. In addition, Dr. McCleery gave kudos to the successes of the NMJC athletic teams. Lastly, Dr. Moore noted NMJC is in the early stages of exploring how NMJC can participate in Higher Education National Initiatives. He noted three are currently being researched are: 1) Achieving the Dream; 2) National Pathways; and 3) Complete College America. National Initiatives works with states and institutions to assist with retention and graduation rates.

Under New Business, Mr. Josh Morgan presented the September 2022 financial reports. Upon a motion by Mr. Kesner, seconded by Mrs. Jones, the Board unanimously approved the Expenditure Report for September 2022. In addition, the Revenue Report, Oil and Gas Revenue Report, and Schedule of Investments Report were reviewed.

Mr. Morgan presented the Fiscal Watch Report for the quarter ending on September 30, 2022. Upon a motion by Mr. Glenn, seconded by Mr. Baeza, the Board unanimously approved the Fiscal Watch Report as presented.

Mr. Morgan presented a request for a transfer of funds from Instruction and General (I&G) reserves to capital for the following projects: 1) \$1,500,000 for the Mary Hagelstein Renovation; 2) \$1,000,000 for the Mansur Hall Renovation; and 3) \$500,000 for Track Upgrades for a total transfer of \$3,000,000. Upon a motion by Mr. Glenn, seconded by Mr. Baeza, the Board unanimously approved the capital transfers.

Mr. Morgan presented a request to revise the Fiscal Services Travel & Per Diem Policy to comply with state statute. Administration recommended a change of meals paid from \$30 per 24 hours to \$59 per 24 hours for in-state and out-of-state travel. Per Diem for same day travel will be revised as follows: 1) less than 2 hours - none; 2) 2 hours but less than 6 - \$20; 3) 6 hours but less than 12 - \$42; and 4) 12 hours but less than 24 - \$59. Administration requested approval of the revisions to comply with the state statute and the annual per diem rates established by the Department of Finance and Administration. Revisions are to take effect on January 1, 2023. Upon a motion by Mr. Gomez, seconded by Mrs. Jones, the Board unanimously approved the revisions as presented.

Mr. Scotty Holloman and Mr. Michael Sharp with Research & Polling, Inc., joining virtually, provided a recap of Mr. Sharp's presentation provided in the September 14, 2022 NMJC Board Meeting. The presentation covered what is necessary to consider in redrawing of district lines. Proposed Concepts A, B, and C for redistricting were made available to the Board and attendees for further discussion. No public comments were made and various Board members noted they were inclined to proceed with Concept A which will have the least number of voters moving from district to district. Approval of one concept will be made at the November 2022 NMJC Board Meeting.

Mr. Holloman presented the revisions to the NMJC Board Policy Manual for approval. Following review, a recommendation was made for further revisions to Board Meetings Policy 303 E - Voting and NMJC Foundation/Thunderbird Booster Club/WHM & LCCHOF Policy 406. Upon a motion by Mr. Glenn, seconded by Mrs. Jones, the Board unanimously approved the revisions to the NMJC Board Policy Manual.

Dr. Moore presented a revision to the Employee Handbook Policy No. 306 - Vacation Leave. Following discussion, a recommendation for "carry-over" leave was as follows: 1) Employees who earn one week's vacation: up to 40 hours from 20 hours; 2) Employees who earn two weeks' vacation: up to 80 hours from 40 hours; and 3) Employees who earn three weeks' vacation: up to 120 hours from 60 hours. Upon a motion by Mr. Kesner, seconded by Mrs. Jones, the motion passed 6-1 (Voting yes: Chair, Ms. Chappelle, Secretary, Mr. Glenn, Ms. Rising, Mr. Baeza, Mr. Kesner, Mrs. Jones; Voting no: Mr. Gomez).

Ms. Chappelle called for comments from the public. There being none, the next Regular Board Meeting was scheduled for Thursday, November 17, 2022 at 1:30 pm in the Zia Board Room.

Upon a motion by Mr. Kesner, seconded by Mr. Gomez and by unanimous consent, the meeting adjourned at 2:59 pm.

Pat Chappelle, Chair

Travis Glenn, Secretary

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

To: **New Mexico Junior College Board Members**
From: Josh Morgan
Date: November 10, 2022
RE: Expenditure and Revenue Reports for October 2022

October is the fourth month or 33% of the 2022/2023 fiscal year.

Total current unrestricted funds expended for October was \$2,716,827 with a year-to-date total of \$10,553,713. Most of these expenses are the normal monthly payroll and benefit expenditures. Instruction and General is higher compared to this time last year. The increase in expenditures can be attributed to two things: an increase in payroll and benefit expenditures and an increase in utilities. Payroll and benefit expenditures are higher due to the 7.12% compensation increase and the addition of new positions. Payroll and benefit expenditures are up 22% compared to this time last year. Internal Services (Computer Services, Motor Pool, & Document Center) have monthly credits posted to these departments.

In restricted funds for October, the grants expended \$73,058 for the month with a year-to-date total of \$299,003 and student aid expended \$106,965 with a year-to-date total of \$2,142,878. Fall semester financial aid payouts have been made to the students. Student Aid is lower compared to last year because HEERF funds were being awarded last year.

In plant fund expenditures for October, \$1,450,554 was expended for the month with a year-to-date total of \$7,429,228. Projects with major expenses and encumbrances include Tech Upgrade, Fire Alarm Upgrade, Campus Paving, Campus Wide Site Project, Facilities Management System Upgrade, Vocational Training Facility, Campus Housing Unit, Cafeteria Construction, Campus Security Upgrades, Driving Range Upgrades, WHM Storage Building, and Campus Wide Access Control. Building renewal and replacement expenditures were \$40,408 and Equipment Renewal & Replacement expenditures were \$31,093.

The total expenditures for the month of October are \$4,347,404 and the year to date total is \$20,424,822.

The Current Unrestricted Revenue generated in October 2022 was \$8,966,400. This consists mainly of the allocation from the State, and Oil and Gas revenue. The College will begin receiving mill levy property tax revenue in in December.

There was \$62,578 drawn in for restricted Grant revenue in October and \$86,931 in the Restricted Student Aid revenue.

In Plant Funds, there was \$322,988 received which consists of the LGIP interest income for October.

Total revenue received for the month of October was \$9,438,897 and the year-to-date total is \$19,974,221.

The Oil and Gas report shows the first month of revenue for this fiscal year. \$8,010,212 was received in October for the month of July 2022. The oil production level is higher than the average of 25,899,839 in FY 22. The price for oil is almost up \$15.00 per barrel more than the 12-month average of \$85.40 in FY 22. The July gas production is considerably higher than the average production of 77,984,145 in FY 22. The price of gas for July 2022 is \$6.38, up from the \$6.04 average for natural gas price in FY 22. The months of August thru October have the monthly accrual of \$625,000.00 each month. Total Oil and Gas revenue through October including three months of accrual for a total of \$9,890,048, with a small amount of oil and gas equipment revenue.

The Investment Report for October reflects a beginning balance of \$129,000,000 with the LGIP. \$12 million was deposited with the LGIP reflecting an ending balance for the month of October with the LGIP of \$141,000,000.

As of the end of October, the College had \$130,052,870 in designated capital projects.

This is the Financial Report for October 2022.

NEW MEXICO JUNIOR COLLEGE

Expenditure Report

October 2022

33% of Year Completed

Fund	2021-22			2022-23			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Instruction	11,759,080	2,566,058	22%	11,425,267	999,710	2,992,310	26%
Academic Support	2,552,885	670,898	26%	2,751,554	220,084	798,581	29%
Student Services	2,186,039	509,622	23%	2,557,559	301,196	828,827	32%
Institutional Support	5,117,287	1,414,942	28%	5,458,378	458,035	1,891,735	35%
Operation & Maintenance of Plant	4,395,892	1,288,973	29%	4,615,295	320,493	1,539,833	33%
Subtotal - Instruction & General	26,011,183	6,450,493	25%	26,808,053	2,299,518	8,051,286	30%
Research	-	37,610		-	-	-	0%
Public Service	70,000	15,719	22%	59,300	5,052	12,700	21%
Internal Service Departments	258,365	109,247	42%	97,992	-	55,826	57%
Student Aid	785,880	360,707	46%	760,880	14,728	570,890	75%
Auxiliary Enterprises	2,803,560	934,059	33%	2,348,323	207,821	859,367	37%
Athletics	2,772,294	834,263	30%	2,536,794	189,708	1,003,644	40%
Total Current Unrestricted Fund	32,701,282	8,742,098	27%	32,611,342	2,716,827	10,553,713	32%
CURRENT RESTRICTED FUND							
Grants	5,112,076	317,834	6%	2,104,644	73,058	299,003	14%
Student Aid	5,915,395	3,035,382	51%	3,895,816	106,965	2,142,878	55%
Total Current Restricted Fund	11,027,471	3,353,216	30%	6,000,460	180,023	2,441,881	41%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	9,442,296	6,137,336	65%	69,675,330	1,374,172	6,495,057	9%
Projects from State GOB Funds	213,387	154,315	72%	3,825,685	-	36,650	1%
Projects from State STB Funds	170,870	45,561	27%	1,979,214	-	84,251	4%
Projects from General Fund	-	-	0%	353,400	4,881	87,565	0%
Projects from Private Funds	-	-	0%	-	-	-	0%
Projects from State ER&R	500,000	89,698	18%	335,000	31,093	282,349	84%
Projects from State BR&R	1,000,000	480,718	48%	663,671	40,408	443,356	67%
Subtotal - Capital and BR&R	11,326,553	6,907,628	61%	76,832,300	1,450,554	7,429,228	10%
Debt Service							
Revenue Bonds	-	-	0%	-	-	-	0%
Total Plant Funds	11,326,553	6,907,628	61%	76,832,300	1,450,554	7,429,228	10%
GRAND TOTAL EXPENDITURES	55,055,306	19,002,942	35%	115,444,102	4,347,404	20,424,822	18%

NEW MEXICO JUNIOR COLLEGE
Revenue Report
October 2022

33% of Year Completed

Fund	2021-22			2022-23			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Tuition and Fees	3,420,600	1,913,126	56%	3,805,562	73,347	2,002,688	53%
State Appropriations	6,420,500	2,042,867	32%	7,295,000	693,621	3,277,772	45%
Advalorem Taxes - Oil and Gas	58,900,000	5,674,407	10%	9,155,000	8,015,036	9,890,048	108%
Advalorem Taxes - Property	13,000,000	-	0%	10,221,168	-	-	0%
Interest Income	-	20	0%	-	-	-	0%
Other Revenues	1,006,500	87,616	9%	157,869	79,530	136,431	86%
Subtotal - Instruction & General	82,747,600	9,718,036	12%	30,634,599	8,861,534	15,306,939	50%
Research	-	-	0%	-	-	-	0%
Public Service	-	-	0%	-	-	-	0%
Internal Service Departments	20,800	1,799	9%	60,800	-	1,303	2%
Auxiliary Enterprises	2,530,762	1,265,310	50%	2,756,942	60,633	1,413,501	51%
Athletics	533,700	173,167	32%	558,600	44,233	206,733	37%
Total Current Unrestricted	85,832,862	11,158,312	13%	34,010,941	8,966,400	16,928,476	50%
CURRENT RESTRICTED FUND							
Grants	5,112,076	527,134	10%	2,104,644	62,578	294,996	14%
Student Aid	5,915,395	2,981,868	50%	3,895,816	86,931	1,815,645	47%
Total Current Restricted	11,027,471	3,509,002	32%	6,000,460	149,509	2,110,641	35%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	154,315	-	0%	3,825,685	-	-	0%
Projects from State STB Funds	170,870	22,369	13%	1,979,214	-	22,969	1%
Projects from General Fund	70,511	97,600	138%	353,400	-	-	0%
Projects from BR&R	-	-	0%	65,671	-	-	0%
Projects from Private Funds	-	50,794	0%	-	-	-	0%
Interest Income (LGIP)	85,000	19,677	23%	60,000	322,988	912,135	1520%
Total Plant Funds	480,696	190,440	40%	6,283,970	322,988	935,104	15%
GRAND TOTAL REVENUES	97,341,029	14,857,754	15%	46,295,371	9,438,897	19,974,221	43%

NEW MEXICO JUNIOR COLLEGE

Oil and Gas Revenue Report

October 2022

33% of Year Completed

		OIL		GAS		COMBINED		
Month of	Sales	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2022-23 Original Budget	Variance Over (Under) Budget
Distribution								
Actual	July	\$100.13	29,161,904	\$6.38	89,385,817	8,010,212	625,000	7,385,212
Actual	August					625,000	625,000	0
Actual	September					625,000	625,000	0
Actual	October					625,000	625,000	0
Actual	November						625,000	(625,000)
Actual	December						625,000	(625,000)
Actual	January						625,000	(625,000)
Actual	February						625,000	(625,000)
Actual	March						625,000	(625,000)
Accrual	April						625,000	(625,000)
Accrual	May						625,000	(625,000)
Accrual	June						625,000	(625,000)
Y.T.D. Production Tax Revenue						9,885,212	7,500,000	2,385,212
Y.T.D. Equipment Tax Revenue						4,836	1,655,000	(1,650,164)
Total Year-to-Date Oil & Gas and Equipment Tax Revenue						<u>9,890,048</u>	<u>9,155,000</u>	<u>735,048</u>

Source: New Mexico Taxation and Revenue Department

NEW MEXICO JUNIOR COLLEGE

Schedule of Investments

October 2022

33% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	129,000,000	7102-1348	2.833%	322,988
Plus deposits	12,000,000			
Less withdrawals	-			
Total LGIP investments	141,000,000			322,988

Capital Project	10/31/2022
Vehicles	601,878.03
Campus Facilities Master Plan	1,059,176.59
Chrome River	2,044.00
WHM North Gallery Renovation	500,000.00
Campus Vestibules	1,219,328.79
Voc B Airhandler	1,500,000.00
Softball Field	5,790,000.00
National Track Meet	110,577.39
Pi Day	23,487.04
Technology Upgrade	670,939.90
JASI	76,624.11
WHM Storage Building	1,207,435.53
Baseball Field	1,530,173.45
Rodeo Arena	119,434.75
Fire Alarm Upgrade	434,206.73
Landscaping	538,930.59
Smart Classrooms	513,033.51
Campus Signage	538,553.65
Campus Paving	1,159,289.56
Std Ctr & Bob Moran Roof Replacement	650,000.00
Master Landscaping Project	9,009,562.00
Dorm/Apartment Refurbish	1,675,816.57
Concrete Upgrade	1,381,198.19
Campus Construction	236,526.48
Workforce Training & Outreach	250,000.00
Higher Learning Commission	126,515.62
Public Sector	1,000,000.00
Campus Security	164,692.41
Copier Replacement	133,082.22
Non-Recurring Compensation	1,500,000.00
Athletics	164,898.80
Student Life Programming	20,432.28
Succession Plan	620,056.15
WHM Exhibits	177,065.73
Track Upgrades	1,500,000.00
Driving Range Upgrades	908,561.02
McLean Hall Renovations	88,568.83
Cafeteria Upgrade	97,403.60
Equestrian Center	2,933,949.87
Campus/Hospital Fencing	563,509.84
Turf Replacement	997,527.12
Watson Hall Renovation	3,915,773.70
Facilities Management System	808,320.05
Caster Upgrades	2,624,882.14
Vocational Training Facility	14,417,425.57
Heidel Hall Renovation	20,000,000.00
Heidel/Hagelstein Air Handlers	393,371.89
Air Handlers	2,985,247.70
Campus Housing Unit	15,414,345.00
Cafeteria Construction	10,698,101.68
Mansur Hall Remodel	4,000,000.00
Mary Hagelstein Remodel	4,000,000.00
Campus Wide Access Control	3,000,000.00
Dorm/Apartment Furniture Replacement	1,000,000.00
Roof Replacement	1,500,000.00
CORE	500,000.00
SOAR Caster Annex Remodel	500,000.00
NMJC/Lea County Quality of Life	2,500,000.00
Workforce Training Contingency	921.97
Total	130,052,870.05

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

5317 Lovington Highway
Hobbs, NM 88240
Phone: (575)492-2770
Fax: (575)492-2768

To: New Mexico Junior College Board Members

From: Josh Morgan

RE: Track Upgrade Project

Date: November 11, 2022

Board members,

The Administration is asking for your approval to take the Track Upgrades Project to the Higher Education Department for approval at the December 15 New Mexico Higher Education Department Capital Projects hearing.

NMJC has been awarded the 2023 NJCAA national Outdoor Track & Field Championships to be held in May 2023. This event will bring 700 male and female athletes from all over the United States, as well as coaches, trainers, families, and fans to the NMJC campus for five to six days. Hosting this event will give the College the capacity to host the National Outdoor Track and Field Championships every other year for years to come. Athletics has been a core component of the NMJC mission since its inception. Hosting this type of event will bring people from all over the United States and will highlight New Mexico and New Mexico Junior College.

This is the second time NMJC has had the distinguished honor of hosting this event. The first time was in May 2019. In preparation for the event in May 2019, NMJC made some upgrades to the track facility that were necessary for us to host this event. These upgrades included increasing the bleacher capacity from 615 seats to 1,255 seats, adding LED lighting for the track and field event area, remodeling the existing track field house building for concession and expanding the restroom capacity, adding a scoreboard, building a storage facility, and moving a portion of the perimeter fencing to accommodate an additional javelin throwing lane and additional turf.

After hosting the NJCAA National Outdoor Track & Field Championship in May 2019, NMJC received very positive reviews for our track and field facilities. Along with the mainly positive reviews, there was some constructive feedback we received from the NJCAA officials, student athletes, parents, families and fans that NMJC knew would need to be addressed prior to hosting this event again. The main feedback we received pertained to the field events and warm-up areas for the track participants. The field events location is a considerable distance from the existing bleachers. Parents and fans of the student athletes

participating in the field events could not watch these events from the bleachers. As a work-around, NMJC had to find space to accommodate these parents and fans in order to view these field events. These accommodations were not ideal or the safest environment in which to host these field events. This project will add surface area between the throws area with bleachers positioned in between each. This will also aid in crowd control which was an issue the last time the College hosted this event. During the previous National Meet, the warm-up area was at the NMJC Baseball Facility. Because of the distance from the track, coaches were unable to supervise a proper warm-up of their athletes which led to diminished performances. This project will add a turfed area with a track surface within the track facility for athletes to warm-up. This area will also be used for check-in of events for the athletes.

This project will demo and relocate a javelin runway, demo and relocate the shot put area, import soil for the throwing area, install a concrete pad for bleachers, add bleachers, add turf to the throwing area, install a warmup runway, fence screening around an existing transformer, remove and rotate the hammer cage, move a portion of the perimeter fencing to accommodate the new bleacher and throws area, and provide a drain line at the new throws area. These are all the improvements that will be made to address the feedback NMJC received concerning the field events area and warm-up areas. In addition to these improvements, NMJC will also re-stripe the existing track, repair the track edge, and replace the long jump boards.

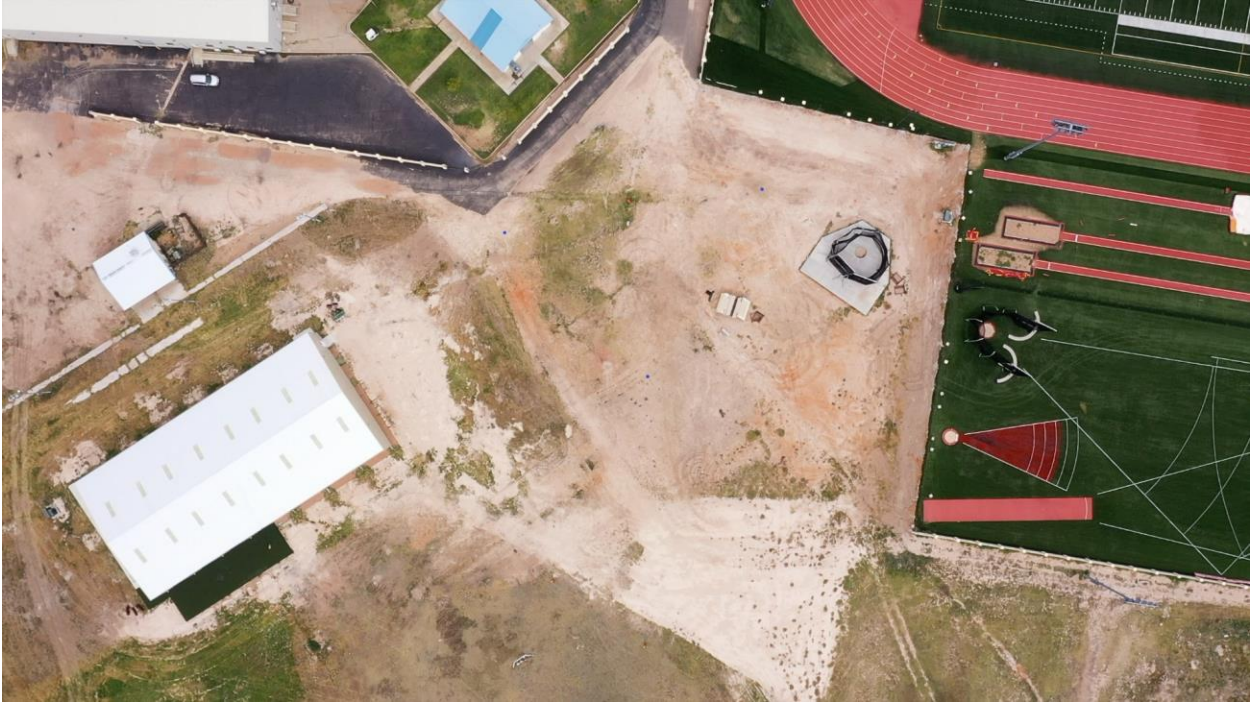
Cost estimates for the Track Upgrade Project were developed working with Mammoth Sports Construction. The Mammoth Sports Construction team met with the NMJC team, walked the project site, and met to discuss the project goals and scope of work. From there, Mammoth Sports Construction's team of in-house estimators worked with their designers and engineers to ensure the project estimates are accurate and complete. Attached you will find a proposal provided by FieldTurf USA for the Track Upgrades Project. Field Turf pricing is based on the E&I Cooperative Services Purchasing Program. E&I provides predetermined preferential pricing through approved vendors. Since the products have already been bid at the national level, individual schools do not have to duplicate the bidding process. The proposal provided by Field Turf for track upgrades is \$1,160,563 with the alternates for restriping the track of \$17,253, repairing the track edge, \$85,962, replacing long jump boards \$53,943, and a drain line at the new throws area \$50,408, for a total project cost of \$1,368,129. NMJC has allocated \$1,500,000 in institutional funds towards Track Upgrades.

The administration is asking for your approval to take the Track Upgrade Project to the Higher Education Department Capital Project Committee hearing on December 15. Once we receive your approval and the Higher Education Department's approval, Field Turf will begin construction in December with plans to have these upgrades completed by April 2023 in time to host our annual track meet in April 2023 and the National Outdoor Track & Field Championship in May 2023

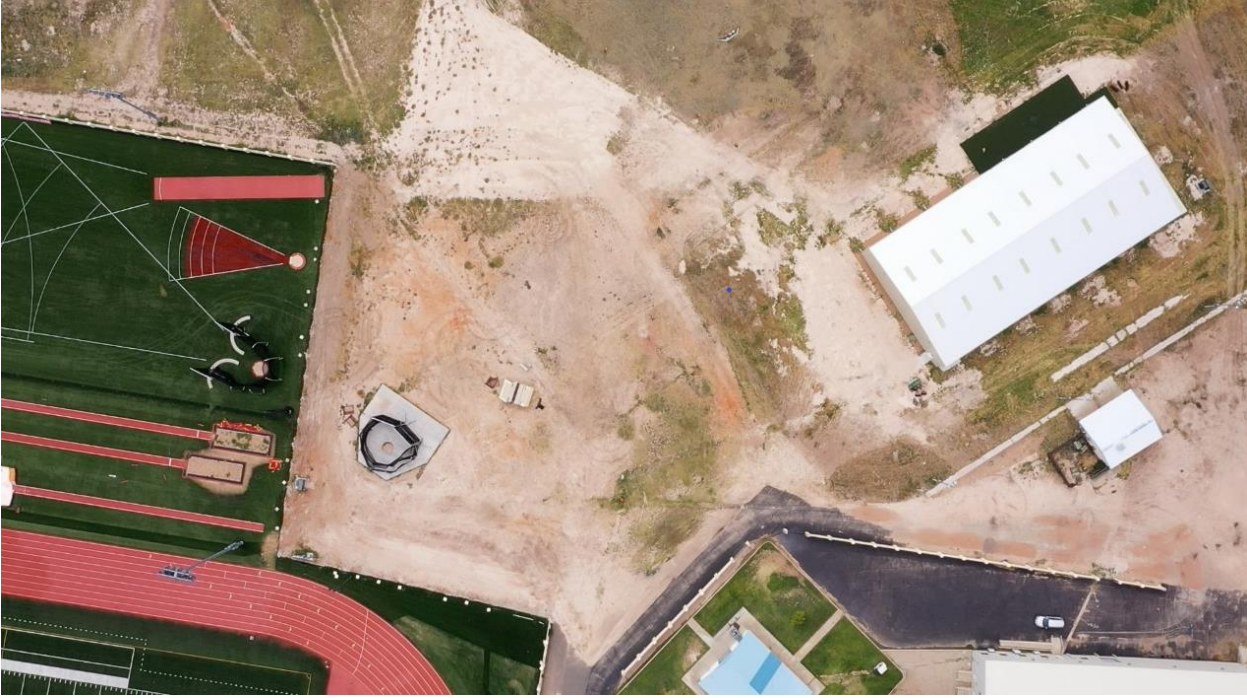
Respectfully,



Josh Morgan









NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

5317 Lovington Highway
Hobbs, NM 88240
Phone: (575)492-2770
Fax: (575)492-2768

To: New Mexico Junior College Board Members
From: Josh Morgan
RE: NMJC 2022-2023 Campus-Wide Construction Projects: Phase 1
Date: November 11, 2022

Board members,

The Administration is asking for your approval to take the NMJC 2022-2023 Campus-Wide Construction Projects: Phase 1 to the Higher Education Department for approval at the January 11 New Mexico Higher Education Department Capital Projects hearing. The NMJC 2022-2023 Campus-Wide Construction Projects is a series of seven projects divided into three different phases. Phase 1 involves the Watson Hall Renovation for the Performing Arts, the new Cafeteria/Kitchen and Hub Buildings, and the Vestibule and Safety Project. Phase 1 is scheduled for a Spring 2023 start and a Fall 2024 completion. Phase 2 involves the new 100-Bed Student Apartment Building and the new Vocational and Welding Building and Phase 2B involves the Campus-Wide Site Improvements. Phase 2 and 2B are scheduled for a Summer 2023 start and a Spring 2024 completion. Phase 3 involves the Heidel Hall Renovation and is scheduled for a Summer 2024 start and a Fall 2025 completion.

Design of the NMJC 2022-2023 Campus-Wide Construction Projects is being overseen by Dekker, Perich, & Sabatini (DPS) Architects and Bradbury Stamm Construction is the Construction Manager on these projects. Bradbury Stamm Construction has been working along side Dekker, Perich & Sabatini Architects during the project's design and planning phases and will act as the general contractor during the construction phase to select, schedule, and sequence subcontractors to complete the required construction work. Design on Phase 1 of these projects is nearing an end and we are seeking the NMJC's Board approval to present these projects to the New Mexico Higher Education Department Capital Project hearing.

The Watson Hall Renovation will renovate Watson Hall for the Performing Arts. Initially, Watson Hall was to be renovated to accommodate the NMJC Allied Health Program. However, a recent change of focus brought the scope back to the original performing arts use. This decision was based on the need to augment these programs while most effectively using the existing theater in the building. Approximately 14,500 square feet of the existing building will be renovated to include new finishes and reconfigured to accommodate a modern performing arts learning program. The existing electrical and mechanical system

have been well-maintained and will be reused with the majority of the plumbing system being replaced along with the aging toilet rooms that no longer meet current code and accessibility standards. The theater will receive a modern sound and LED lighting system along with acoustical improvements allowing it to function as a performance and classroom space with a reconfigured sound booth and back stage space. The remodeled building will provide two large flexible classrooms for acting and voice, two large rehearsal spaces for band and choir, two small rehearsal and testing spaces, staff offices, collaboration, and study space and the 250-seat theater with stage and back stage components.

New Mexico Junior College received \$2,000,000 in 2020 General Obligation Bonds for the Watson Hall Renovation and \$400,000 in 2019 General Funds for fire alarm and life safety system, fire sprinkler system, exterior building access vestibule and control areas and security camera and CCTV system in Watson Hall. NMJC has allocated \$4,100,000 in institutional funds for this project bringing the total allocated for this project to \$6,500,000. The cost estimate developed by Bradbury Stamm Construction using Dekker, Perich, & Sabatini's construction documents is \$5,987,697.

The NMJC Cafeteria and Student Hub Project began out of a need to address Title IX concerns. In order to address our Title IX concerns, we are looking to add another women's sport. Currently NMJC has 400 beds available in student housing and 37 beds for the NMJC Law Academy. To address our Title IX concerns and add another women's sport, we need to add another 100 beds. Prior to adding additional housing, we must address the size of our cafeteria. The NMJC Cafeteria and Student Hub Project began as a renovation of the existing kitchen and cafeteria space within the Ben Alexander Student Learning Center. However, after initial discussions with the NMJC faculty, staff, administrators, and architects, we determined that building a new cafeteria and hub building located within the NMJC student housing would best serve New Mexico Junior College. The NMJC Cafeteria and Student Hub will add 16,610 square feet and 10,780 of new construction respectively. The construction of these two facilities will be located on the NMJC campus within the NMJC student housing complex. The NMJC Cafeteria will serve as a connection point to the NMJC Student Hub and NMJC Student Housing back to the interior NMJC campus.

The NMJC Cafeteria will be comprised of an indoor and outdoor dining area, a private dining/meeting area, a serving area, kitchen with a walk-in cooler and freezer, a dry storage area, a receiving area, dish washing area, office space, restrooms, storage space, and mechanical/electrical/IT/custodial areas. The exterior of the NMJC Cafeteria will be brick to match the existing buildings on the NMJC campus, will have a metal panel with signage, an exterior insulation finish system (EIFS), and Austin TX limestone around the entrances. The exterior of the dining area will mainly be comprised of windows allowing for visibility in and out of the facility.

The NMJC Student Hub will have a study area space, quiet area space, lounge area, game room, small health/wellness/yoga room, convenience store, theater/classroom space, mail room, campus security office, student housing office, restrooms, mechanical/electrical,IT/custodial areas. The exterior of the NMJC Student Hub will be comprised of the Austin TX limestone around the entrances and mainly windows around all other areas allowing for visibility in and out of the facility.

New Mexico Junior College has allocated \$10,905,000 in institutional funds for this project. The cost estimate developed by Bradbury Stamm Construction using Dekker, Perich, & Sabatini's construction documents is \$19,500,000. The scope of this project expanded from when we first asked the Board to allocate funds towards this project. At that time, we were renovating the existing cafeteria. The scope has now changed to be a new construction of a 16,610 square foot cafeteria building with a 10,780 square foot Student Hub. The original scope also did not include any site improvements such as roads, parking lots, pedestrian paving, signage, shade structures, and landscaping. Given this change in scope, we are requesting from the Board to allocate an additional \$8,595,000 of institutional funds towards this project

bringing the total allocated for this project to \$19,500,000.

The NMJC Vestibule and Safety project will provide secure and energy efficient building entries to buildings across the NMJC campus. As part of this project, numerous entry doors were removed to better control and provide a safe environment with better energy efficiency. Special care was paid to entry doors on the west-side where high seasonal winds create both unsafe conditions and hurt energy efficiency. The new vestibules in selected areas will aid in the overall campus wayfinding by announcing important entry locations. Vestibules will be added at Mansur Hall, McLean Hall, and the John Shepherd Administration Building. Exterior doors will be placed on the campus-wide door access control system that will allow remote lockdown in the case of an emergency or campus incident. Buildings that will be placed on the campus-wide door access control system include the John Shepherd Administration Building, Mansur Hall, the Ben Alexander Student Learning Center, the Larry Hannah Training & Outreach Center, the Pannell Library and C.M. Burke University Center, the Don Whitaker Automotive Technology Center, Bob Moran Hall, the Equine Building, the Don Bratton Buildings 1, 2, 3, and 4, Watson Hall, the Western Heritage Museum, and the Transportation Safety Training Center. Traditional glass will be replaced with laminated glazing to increase security by limiting blunt-force entry. This project will also ensure increased accessibility and equality at building entries to be a more inclusive and welcoming campus.

New Mexico Junior College received \$2,000,000 in 2020 General Obligation Bonds for security controls and building vestibules and \$1,750,000 in 2021 Severance Tax Bonds for infrastructure improvements including vestibules. NMJC has allocated \$1,250,000 in institutional funds for this project bringing the total allocated for this project to \$5,000,000. The cost estimate developed by Bradbury Stamm Construction using Dekker, Perich, & Sabatini's construction documents is \$3,906,296 plus the estimate to add the access control of \$100,000 for a total project cost of \$4,906,296.

The administration is asking for your approval to move an additional \$8,595,000 from reserves into the Cafeteria and Student Hub Project.

The administration is also asking for your approval to take these three projects part of the Phase 1 of the NMJC 2022-2023 Campus-Wide Construction Projects to the Higher Education Department Capital Project Committee hearing on January 11. Once we receive your approval and the Higher Education Department's approval, Bradbury Stamm Construction will begin the bidding and negotiation for these projects and bring back to us a guaranteed maximum price for these projects. We anticipate bringing back to the NMJC board the guaranteed maximum price at the February board meeting. Construction would then begin in March 2023 for the Phase 1 projects.

Respectfully,



Josh Morgan

NMJC 2022-2023 Campus-Wide Construction Projects



**Bradbury
Stamm**
Construction Since 1923

**DEKKER
PERICH
SABATINI**

**Architecture
in Progress**

Phase 1
Spring 2023 Start
Fall 2024 Completion

- 1. WATSON HALL RENOVATION for THE PERFORMING ARTS
- 2. NEW CAFETERIA/KITCHEN AND HUB BUILDINGS
- 3. VESTIBULE AND SAFETY PROJECT

NMJC Training and Outreach

New Mexico Junior College

Lea Co

W Millen Dr

Thunderbird Cir

Phase 2
Summer 2023 Start
Spring 2024 Completion*

4. NEW 100-BED STUDENT APARTMENT BUILDING

5. NEW VOCATIONAL AND WELDING BUILDING (*Ready for Fall 2024)

NMJC Training and



Phase 3
Summer 2024 Start
Fall 2025 Completion

6. HEIDEL HALL RENOVATION

NMJC Training and Outreach

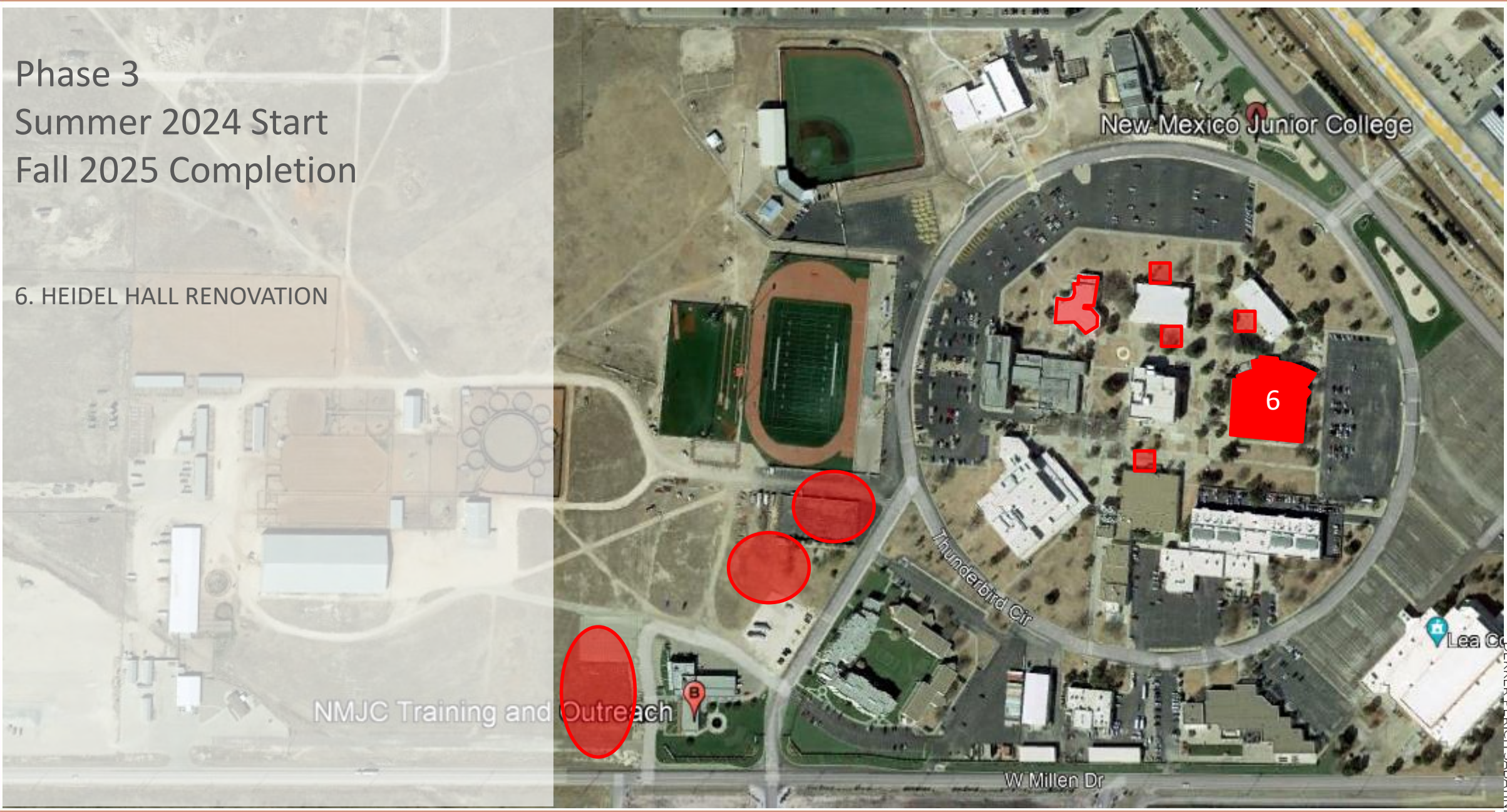
New Mexico Junior College

6

Lea Co

W Millen Dr

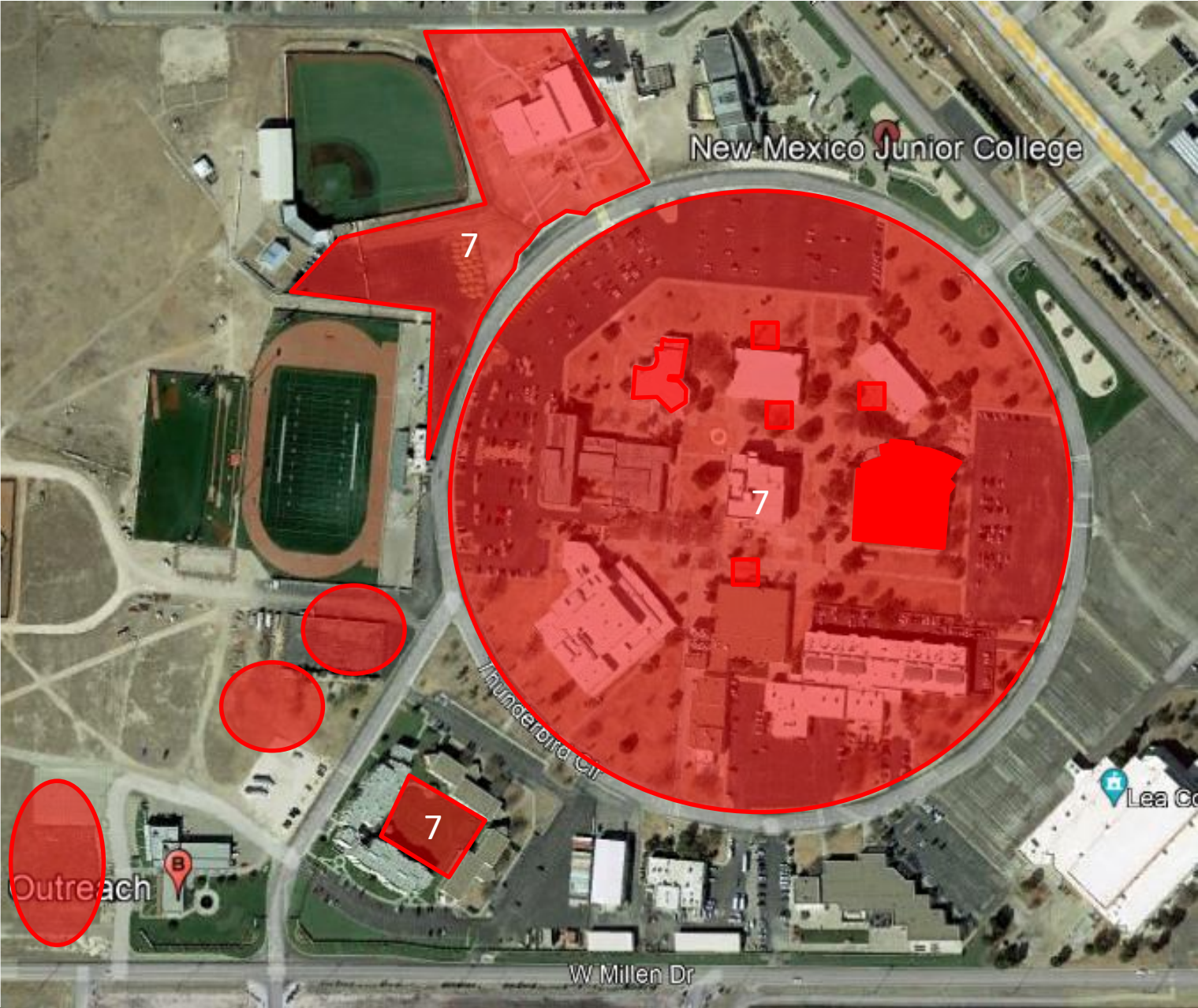
Thunderbird Cir



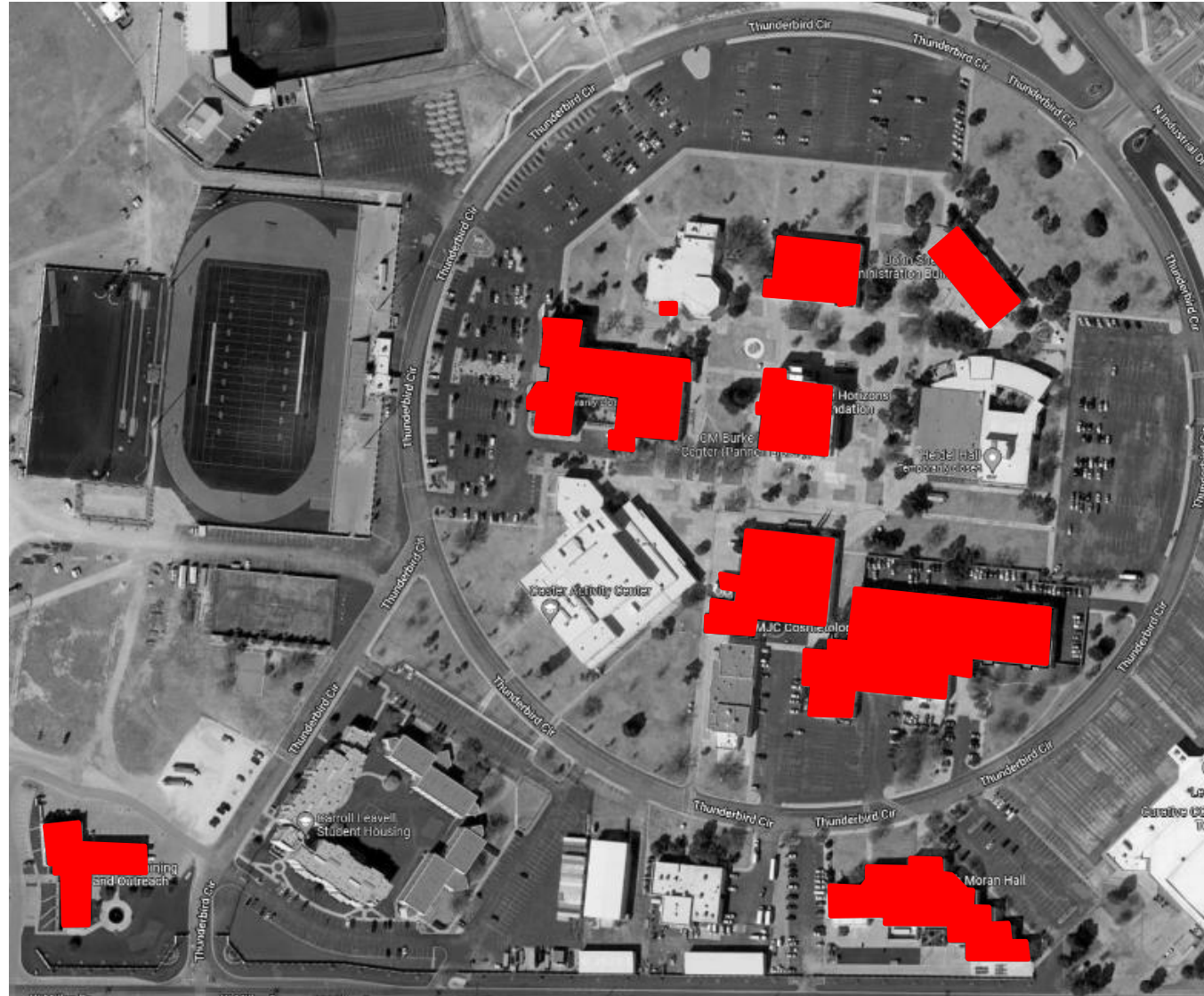
Phase 2B
Spring 2023 Start
Fall 2024 Completion

7. CAMPUS-WIDE SITE IMPROVEMENTS

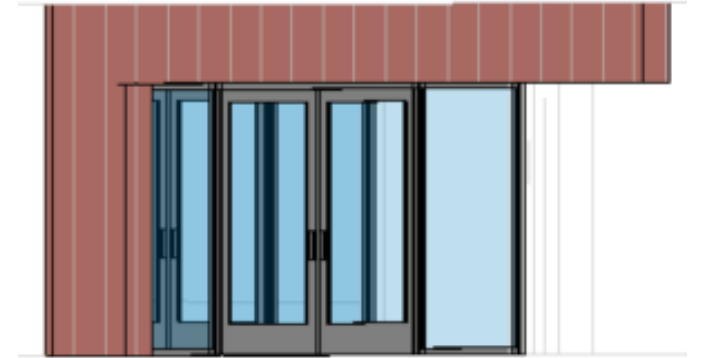
- Landscape
- Lighting
- Wayfinding (signage)
- Security (CCTV)
- Technology
- Outdoor student spaces
- Paving
- Shade



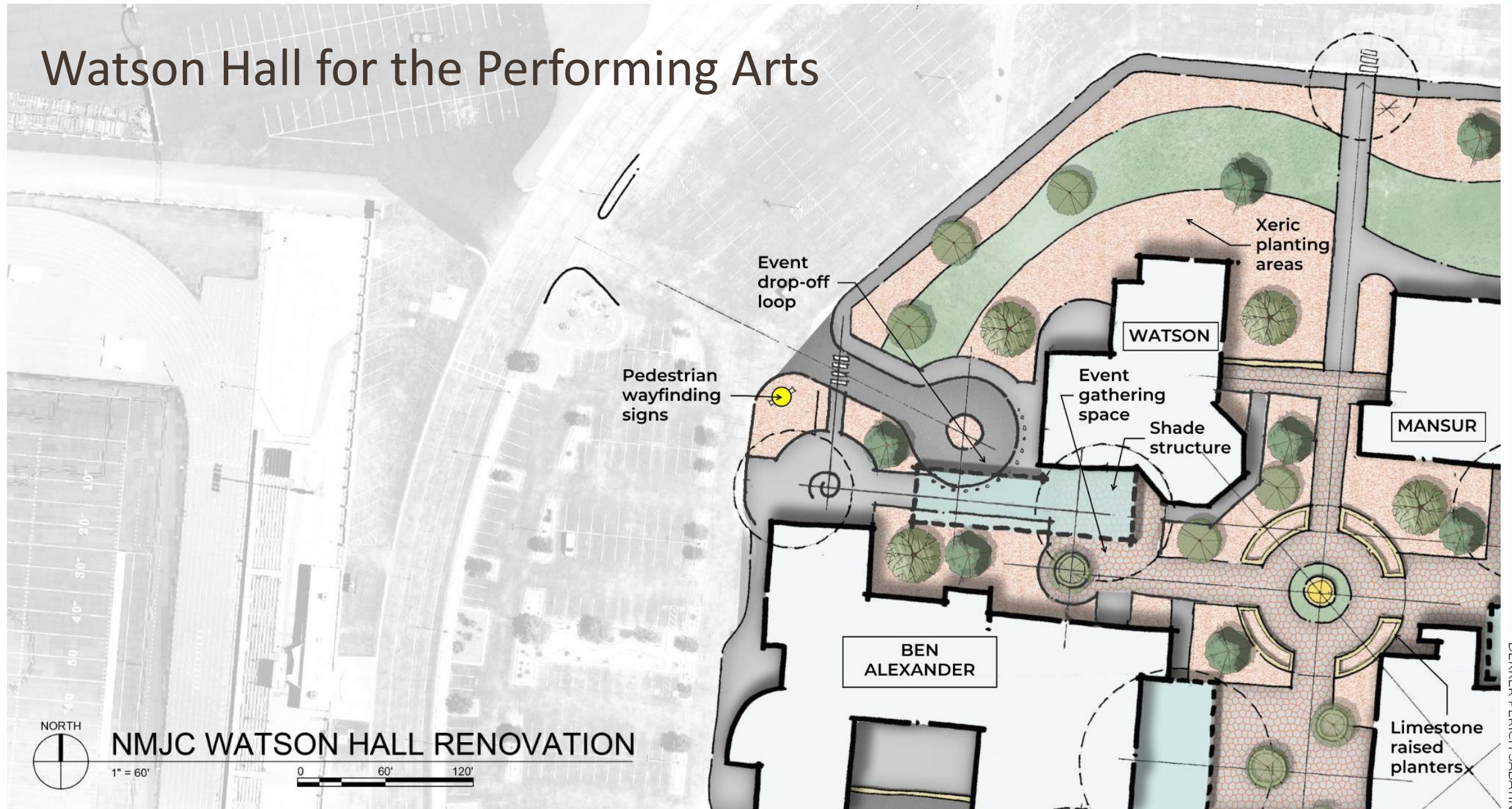
Vestibule and Safety Project



Vestibule and Safety Project



Watson Hall for the Performing Arts



NMJC WATSON HALL RENOVATION

1" = 60'

0 60' 120'

Watson Hall for the Performing Arts



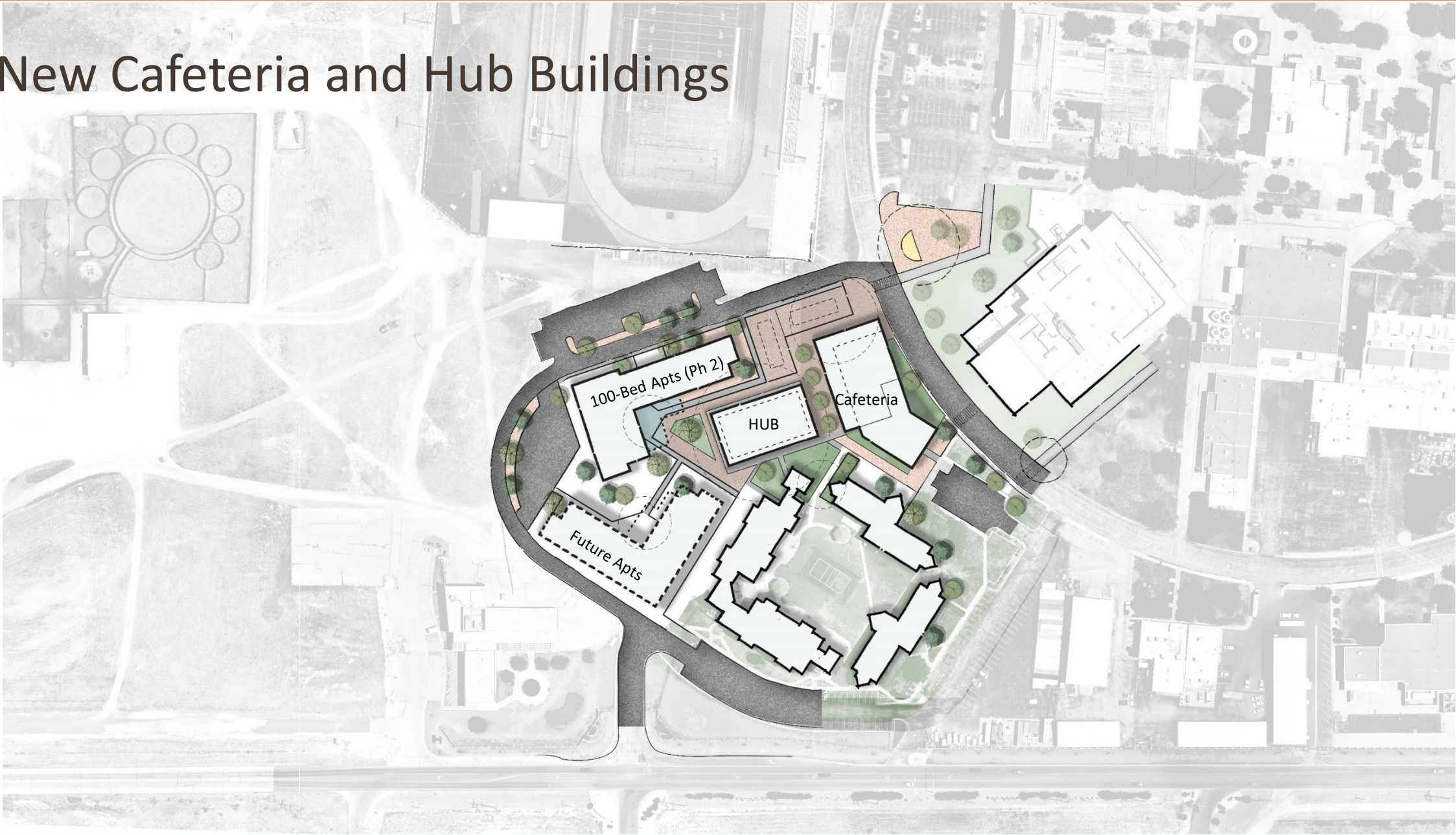
Department Legend

- Admin
- Circulation
- Classroom
- Rehearsal
- Stage
- Support
- Theater

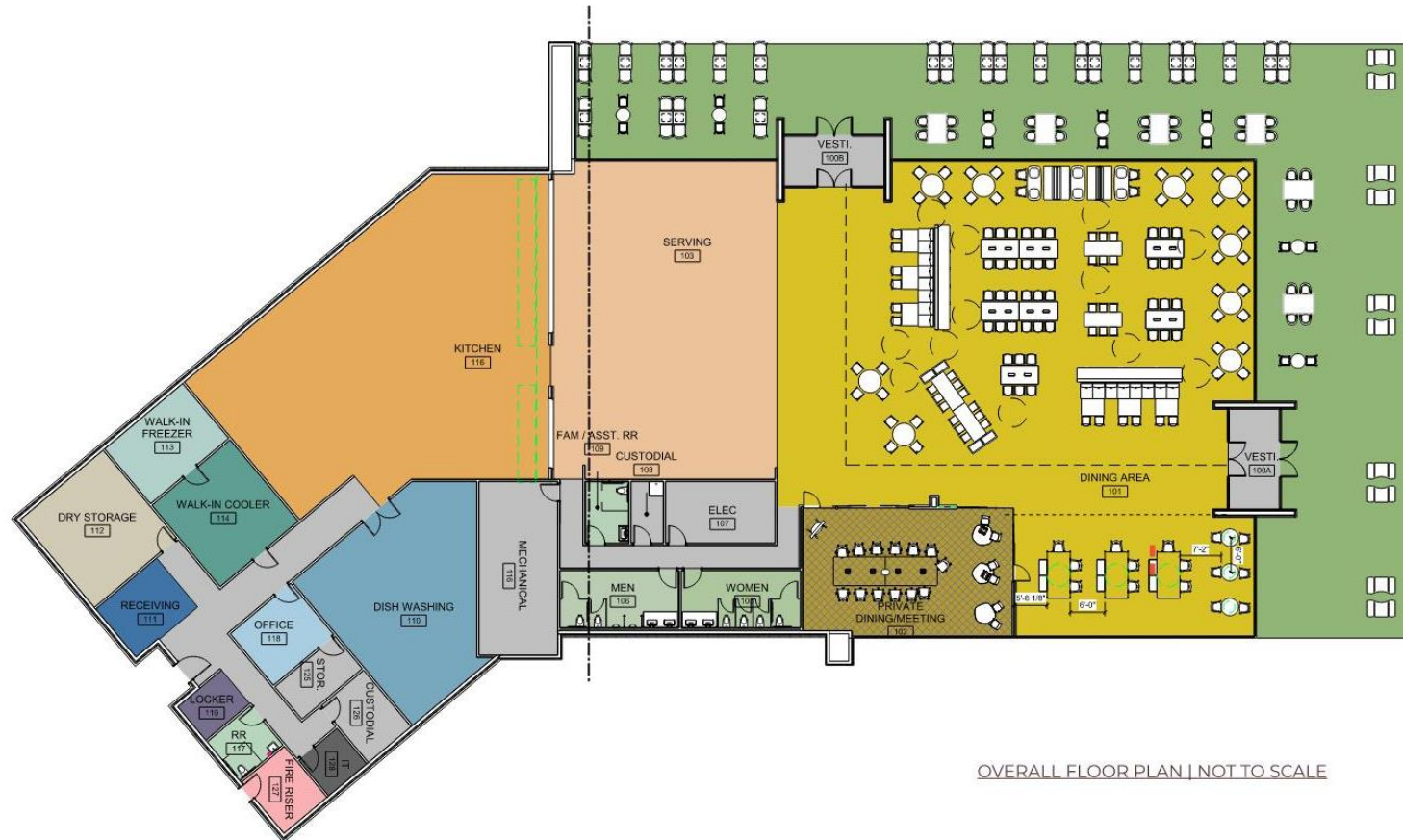
Watson Hall for the Performing Arts



New Cafeteria and Hub Buildings



New Cafeteria Building



OVERALL FLOOR PLAN | NOT TO SCALE

Room Legend

- CORRIDOR
- CUSTODIAL
- DINING AREA
- DISH WASHING
- DRY STORAGE
- ELEC
- FAM / ASST. RR
- FIRE RISER
- IT
- KITCHEN
- LOCKER
- MECHANICAL
- MEN
- OFFICE
- OUTDOOR DINING
- PRIVATE DINING/MEETING
- RECEIVING
- RR
- SERVING
- STOR.
- VESTI.
- WALK-IN COOLER
- WALK-IN FREEZER
- WOMEN

Cafeteria

EAST FACADE STUDY

MORIN MX-SERIES METAL PANEL



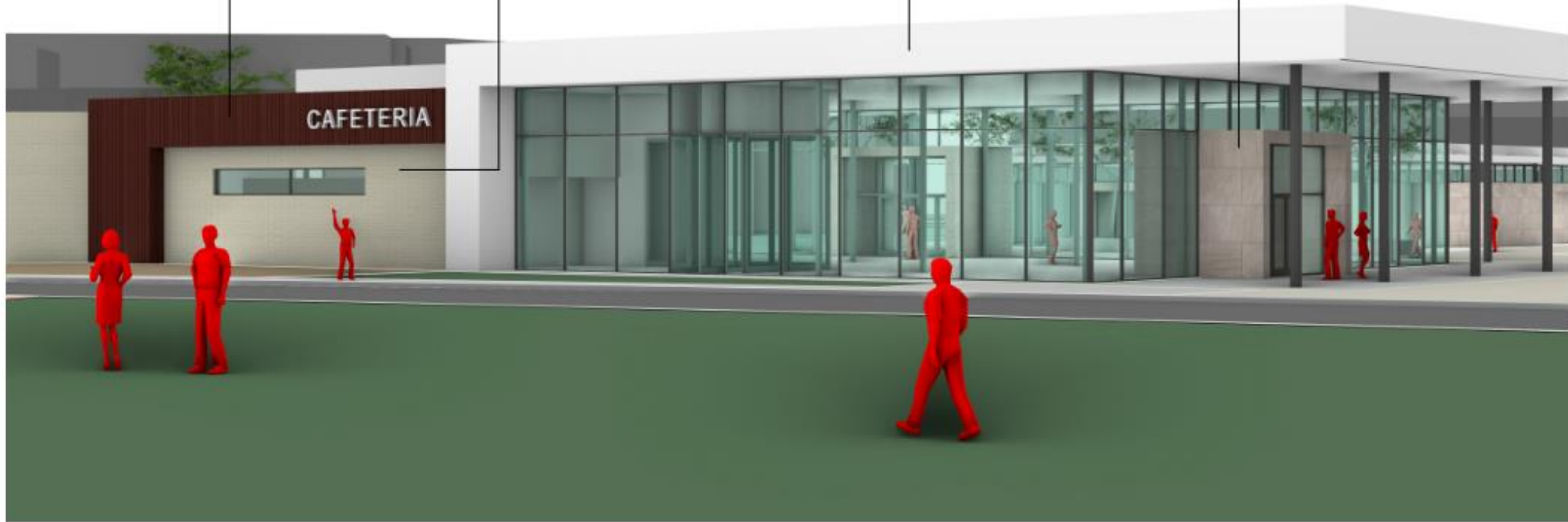
OFF WHITE BRICK



EIFS (Exterior Insulation Finish System)



AUSTIN TX LIMESTONE



Cafeteria + Hub

IN BETWEEN BUILDINGS - 15' HUB ROOF

OKO TIMBER PANEL BROWN



AUSTIN TX LIMESTONE



New Cafeteria Building



New Cafeteria Building



New Cafeteria Building



New Hub Building

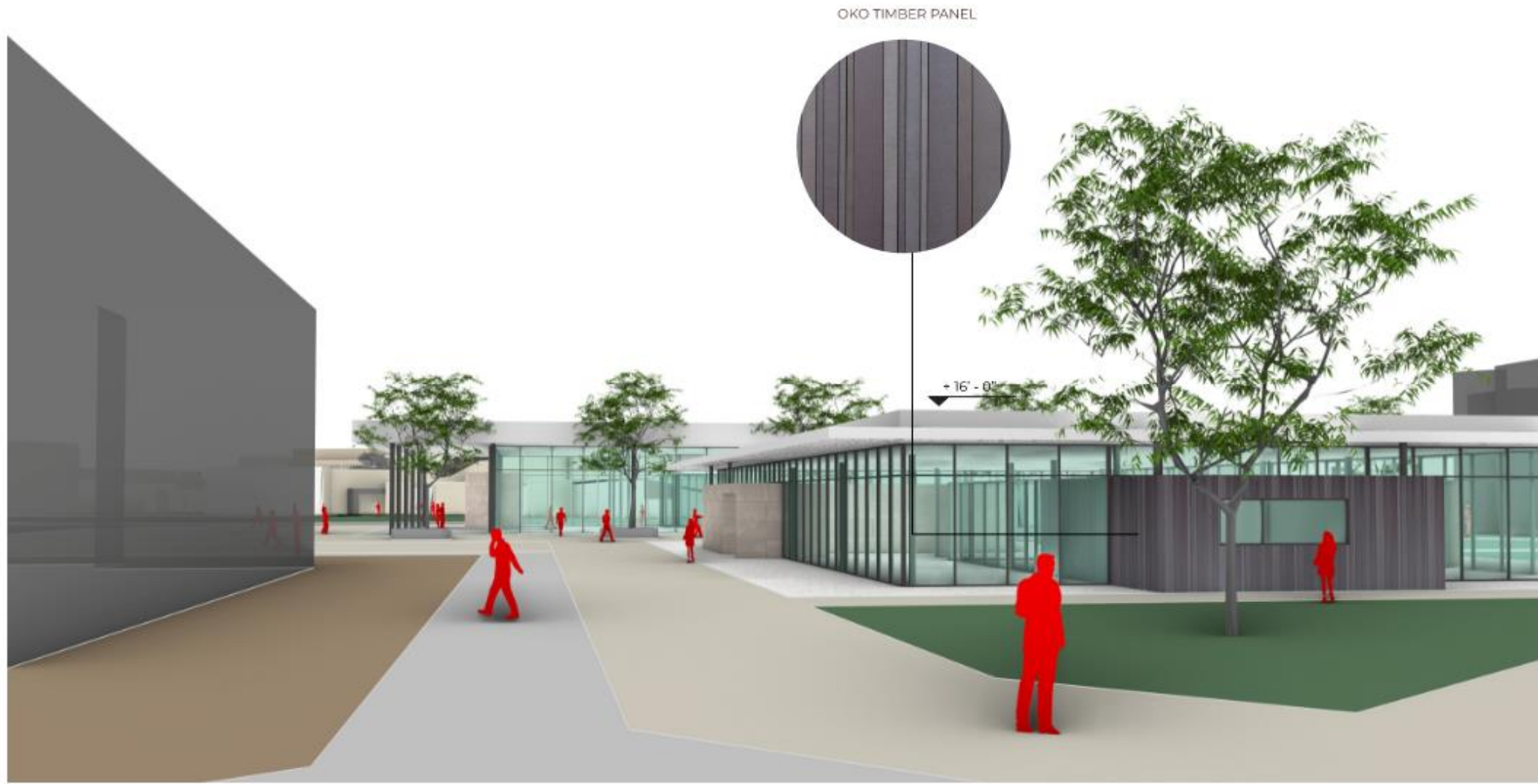


Room Legend

- C-STORE/COFFEE
- CAMPUS SECURITY OFFICE
- CORRIDOR
- CUST.
- HOUSING OFF.
- LOUNGE
- MAILROOM
- MECHANICAL / FIRE RISER
- MEN
- POOL/TABLE TENNIS
- QUIET STUDY
- SERVICES
- STUDY AREA
- THEATER
- THEATER CORRIDOR
- VESTI.
- WOMEN
- YOGA/FITNESS

Cafeteria + Hub

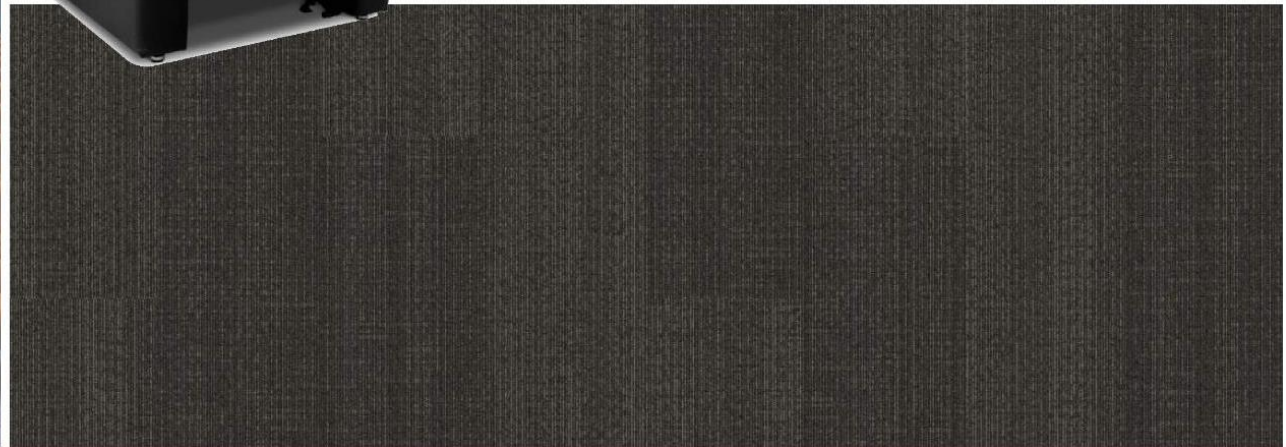
IN BETWEEN BUILDINGS



New Hub Building | Convenience Store



New Hub Building | Theater



New Hub Building



New Hub Building



MEMO

To: NMJC Board
From: Pat Chappelle, Board Chair
Date: November 17, 2022
Re: Redistricting

A plan for redistricting NMJC Board positions must be done every ten years.

A redistricting plan must be approved by the NMJC Board by no later than December 31, 2022. NMJC retained Research & Polling, Inc. to help with the redistricting process. Mr. Michael Sharp with Research & Polling, Inc., joined the September 2022 and the October 2022 board meeting. Mr. Sharp presented Principles of Redistricting which covered what was necessary to consider in redrawing district lines. Maps of the current districts and Concepts A, B, and C for proposed redistricting were provided to the Board members and were available for members of the public.

Maps of the current districts and the proposed concepts A, B and C have been posted in the John Shepherd Administration Building and on NMJC's website. To date, no comments have been received regarding redistricting. At the October 20, 2022 board meeting, the Board discussed the proposed redistricting concepts in general. Various Board members noted they were inclined to proceed with Concept A as presented by Research & Polling, Inc.

Formal action needs to be taken at the November 17, 2022, board meeting to adopt a redistricting plan for NMJC Board positions.