

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING
Thursday, November 15, 2007
Zia Room - Library
4:00 p.m.

AGENDA

- | | |
|--|----------------|
| A. Welcome | Larry Hanna |
| B. Adoption of Agenda | Larry Hanna |
| C. Approval of Minutes of October 18, 2007 | Larry Hanna |
| D. President's Report | Steve McCleery |
| E. New Business | |
| 1. Monthly Expenditures Report | Dan Hardin |
| 2. Monthly Revenue Report | Dan Hardin |
| 3. Oil and Gas Revenue Report | Dan Hardin |
| 4. Schedule of Investments | Dan Hardin |
| 5. Consideration of Legislative Priorities | Steve McCleery |
| 6. Consideration of Construction of Baseball Sign | Steve McCleery |
| 7. Consideration of Bid #1008 – Construction of a Caliche Pad | Josh Morgan |
| 8. Consideration of Western Heritage Museum Advisory Board Request | Calvin Smith |
| 9. Personnel Consideration – Bookstore Clerk | Dan Hardin |
| F. Closure of Open Meeting | Larry Hanna |
| G. Public Comments | Larry Hanna |
| H. Announcement of Next Meeting | Larry Hanna |
| I. Adjournment | Larry Hanna |

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

OCTOBER 18, 2007

MINUTES

The New Mexico Junior College Board met on Thursday, October 18, 2007, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mrs. Mary Lou Vinson; Mr. Ron Black; Mrs. Yvonne Williams; and Mr. Guy Kesner. Not present was Mr. Larry Hanna.

Ms. Chappelle called the meeting to order and welcomed visitors and guests present: Marie Wadsworth, Hobbs News Sun.

Item E. 8. on the agenda was tabled. Upon a motion by Mr. Jones, seconded by Mrs. Vinson, the agenda was unanimously adopted, with the change.

Upon a motion by Mrs. Vinson, seconded by Mrs. Williams, the Board unanimously approved the minutes of September 20, 2007.

Under *President's Report*, Calvin Smith gave the Board an update on the Western Heritage Museum. Lisa Seed reported on the Staked Plains Roundup.

Under *New Business*, Dan Hardin presented the September financial reports and with a motion by Mr. Kesner, seconded by Mr. Jones, the Board unanimously approved the expenditures for September, 2007. Upon a motion by Mr. Kesner, seconded by Mrs. Williams, the Board unanimously approved the Fiscal Watch Reports.

Josh Morgan presented Bid #1006 -- Janitorial Supplies. The administration recommended acceptance of bids from various vendors for a total of \$74,725.03. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the Board unanimously accepted the recommendation.

Mr. Morgan presented Bid #1007 – Fitness Equipment for Del Norte Center. The administration recommended acceptance of the bid from Fitness Specialist of Odessa, Texas in the amount of \$40,716. Upon a motion by Mr. Kesner, seconded by Mrs. Vinson, the Board unanimously accepted the recommendation.

Calvin Smith requested Board approval to move and install an oil derrick in front of the Western Heritage Museum. Eastern New Mexico University – Roswell has an oil derrick they are willing to donate. The cost of moving and placing the derrick on a permanent foundation will also be donated. Upon a motion by Mr. Black, seconded by Mrs. Williams, the Board unanimously approved the request.

Mr. Smith presented a proposal to commission the artwork and install a sculpture in front of the museum. Brian Norwood will prepare the metal art sculpture of a cowboy and horse, approximately fifteen feet tall. A donor has offered to purchase the piece. Upon a motion by Mr. Kesner, seconded by Mrs. Vinson, the Board unanimously approved the proposal.

Mr. Smith recommended Ms. Nancy Powell for the Western Heritage Museum Education and Events Coordinator position at an annual salary of \$35,283. Upon a motion by Mr. Black, seconded by Mr. Jones, the Board unanimously approved the employment of Ms. Powell.

Dr. McCleery recommended Ms. Lupe Aldaz for a Custodian position. Ms. Aldaz is related to Francis Calderon in the maintenance department. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the Board unanimously accepted the recommendation.

Dr. McCleery shared a letter of appreciation from senior citizens students at Del Norte Fitness Center.

Ms. Chappelle called for comments from the public. There being none, the next regular board meeting was scheduled for November 15, 2007, beginning at 4:00 p.m.

Upon a motion by Mr. Jones, seconded by Mrs. Vinson, the board meeting adjourned at 4:50 p.m.

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

To: New Mexico Junior College Board Members
From: Dan Hardin
Date: November 7, 2007
RE: Expenditure and Revenue Reports for October

The October expense report represents month four or 33 percent of the 2007/2008 fiscal year. The expenditure report reflects expenditure totals that include funds expended and encumbered. The total year-to-date funds expended and/or encumbered through October 2007 is \$19,822,173.00.

Instruction and General had total expenditures of \$5,992,676.00 through October of 2007, which is 34% of budget. In the other unrestricted funds Student Activities, Internal Services Departments, Student Aid, Auxiliary Enterprises, and Athletics all are above the 33% completion for the year. Most areas have expenses that are tied to the beginning of the semester, Internal Services is due to encumbered funds for maintenance agreements. Total current unrestricted funds year-to-date is \$7,850,208.00, which is 37% of the budget for unrestricted funds.

Expenditures year-to-date for grants under the restricted funds is \$457,861.00, which is 27% of the budget for grants. Restricted student aid has expenditures of \$1,639,607.00 which is 41% of the budget for student aid.

Expenditures for plant funds include expenses for Institutional projects, and the construction for the Workforce Training Center and student apartments .

Total expenditures for the month of October 2007 was \$3,681,882.00, the year-to-date total of expended and/or encumbered funds is \$19,822,173.00.

The revenue through October 2007 has been steady. Oil and Gas revenue increased in September as we received \$791,917.00 for the month. Property tax revenue will be funded in December or January. All other revenue streams seem to be on track for the first four months of the fiscal year. Total year-to-date current unrestricted revenue is \$7,653,617.00.

In restricted funds grant revenue is starting to increase, with total restricted revenue at

\$1,912,580.00 for the grants and restricted financial aid.

Plant fund revenue year to date is \$1,576,099.00, as we received revenue in October from GOB funds.

Total year-to-date revenue is \$11,142,296.00

As you would expect the Oil and Gas revenue is currently very strong. After the first three months of the fiscal year we are \$1,127,056.00 over budget. Total Oil and Gas revenue through October is \$2,527,170.00 with the accrual of \$350,000.00 and three months revenue of \$2,177,056.00.

In reviewing the investment report, the LGIP fund has \$9,125,000.00 at the end of October. We did not send any funds to the LGIP in October.

This is the Financial Report for October 2007.

NEW MEXICO JUNIOR COLLEGE
Expenditure Report
October 2007

33% of Year Completed

Fund	2006-07			2007-08			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Year-to-date Expended or Encumbered	Percentage of Budget Expended
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Instruction	6,730,687	2,143,346	32%	7,076,351	1,088,931	3,012,483	43%
Academic Support	2,304,928	912,835	40%	2,089,753	299,541	861,236	41%
Student Services	1,299,756	434,858	33%	1,267,056	150,391	426,788	34%
Institutional Support	4,889,363	1,021,854	21%	4,668,693	303,067	909,379	19%
Operation & Maintenance of Plant	2,401,719	817,842	34%	2,441,185	260,705	782,790	32%
Subtotal - Instruction & General	17,626,453	5,330,735	30%	17,543,038	2,102,635	5,992,676	34%
Student Activities	175,450	83,196	47%	186,802	44,136	89,425	48%
Research	0	0	0%	0	0	0	0%
Public Service	0	0	0%	0	0	0	0%
Internal Service Departments	277,213	234,997	85%	412,351	130,017	209,790	51%
Student Aid	448,542	234,351	52%	441,029	38,896	285,782	65%
Auxiliary Enterprises	1,658,393	695,515	42%	1,602,408	156,324	953,820	60%
Athletics	766,794	341,242	45%	864,315	50,067	318,715	37%
Total Current Unrestricted Fund	20,952,845	6,920,036	33%	21,049,943	2,522,075	7,850,208	37%
CURRENT RESTRICTED FUND							
Grants	1,416,146	585,775	41%	1,692,252	196,847	457,861	27%
Student Aid	4,000,000	1,944,843	49%	4,000,000	99,258	1,639,607	41%
Total Current Restricted Fund	5,416,146	2,530,618	47%	5,692,252	296,105	2,097,468	37%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	6,544,461	673,019	10%	11,653,108	209,362	7,580,269	65%
Projects from State GOB Funds	3,376,335	395,430	12%	1,840,485	49,045	1,612,115	88%
Projects from State STB Funds	0	0	0%	320,000	320,000	320,000	0%
Projects from General Fund	858,198	311,197	0%	521,195	282,128	327,919	63%
Projects from Private Funds	852,664	186,304	22%	467,802	3,167	34,194	7%
Projects from State ER&R	235,008	0	0%	430,745	0	0	0%
Projects from State BR&R	582,468	0	0%	1,466,041	0	0	0%
Projects from Auxiliary BR&R	19,147	0	0%	19,147	0	0	0%
Subtotal - Capital and BR&R	12,468,281	1,565,950	13%	16,718,523	863,702	9,874,497	59%
Debt Service							
Revenue Bonds	0	0	0%	0	0	0	0%
Total Plant Funds	12,468,281	1,565,950	13%	16,718,523	863,702	9,874,497	59%
GRAND TOTAL EXPENDITURES	38,837,272	11,016,604	28%	43,460,718	3,681,882	19,822,173	46%

NEW MEXICO JUNIOR COLLEGE

Revenue Report

October 2007

33% of Year Completed

Fund	2006-07			2007-08			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Tuition and Fees	2,647,425	1,319,643	50%	3,137,649	52,021	1,830,750	58%
State Appropriations	8,093,209	3,460,874	43%	7,990,100	324,942	1,902,767	24%
Advalorem Taxes - Oil and Gas	4,700,000	2,566,460	55%	5,200,000	791,917	2,527,170	49%
Advalorem Taxes - Property	2,800,000	110,949	4%	2,800,000	15,217	60,800	2%
Interest Income	185,000	109,581	59%	285,000	44,215	151,139	53%
Other Revenues	225,050	112,606	50%	229,100	12,131	86,470	38%
Subtotal - Instruction & General	18,650,684	7,680,113	41%	19,641,849	1,240,443	6,559,096	33%
Student Activities	110,000	60,888	55%	0	0	0	0%
Public Service	0	0	0%	0	0	0	0%
Internal Service Departments	0	0	0%	0	0	0	0%
Auxiliary Enterprises	2,250,052	1,153,217	51%	2,240,048	38,945	1,081,488	48%
Athletics	39,100	12,900	33%	189,100	3,258	13,033	7%
Total Current Unrestricted	21,049,836	8,907,118	42%	22,070,997	1,282,646	7,653,617	35%
CURRENT RESTRICTED FUND							
Grants	1,416,146	602,195	43%	1,234,487	146,537	559,689	45%
Student Aid	4,000,000	1,680,846	42%	4,000,000	253,824	1,352,891	34%
Total Current Restricted	5,416,146	2,283,041	42%	5,234,487	400,361	1,912,580	37%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	3,420,676	0	0%	1,840,485	1,576,099	1,576,099	0%
Projects from State STB Funds	0	0	0%	320,000	0	0	0%
Projects from General Fund	690,000	0	0%	537,995	0	0	0%
Projects from Private Funds	852,664	50,000	0%	0	0	0	0%
Interest Income	0	0	0%	0	0	0	0%
Total Plant Funds	4,963,340	50,000	1%	2,698,480	1,576,099	1,576,099	0%
GRAND TOTAL REVENUES	31,429,322	11,240,159	36%	30,003,964	3,259,106	11,142,296	37%

NEW MEXICO JUNIOR COLLEGE

Oil and Gas Revenue Report

October 2007

33% of Year Completed

		OIL		GAS		COMBINED		
Sales	Month of Distribution	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2006-07 Original Budget	Variance Over (Under) Budget
Actual	July	\$58.72	2,961,614	\$7.64	16,869,487	696,569	350,000	346,569
Actual	August	\$62.00	2,625,997	\$7.72	16,326,501	688,684	350,000	338,684
Actual	September	\$70.49	2,871,683	\$7.46	17,021,482	791,803	350,000	441,803
Accrual	October					350,000	350,000	0
Accrual	November							0
Accrual	December							0
Accrual	January							0
Accrual	February							0
Accrual	March							0
Accrual	April							0
Accrual	May							0
Accrual	June							0
Y.T.D. Production Tax Revenue						2,527,056	1,400,000	1,127,056
Y.T.D. Equipment Tax Revenue						114	1,000,000	(999,886)
Total Year-to-Date Oil & Gas and Equipment Tax Revenue						2,527,170	2,400,000	127,170

Source: New Mexico Taxation and Revenue Department

Per Johnson, Miller & Co., C.P.A.'s, an accrual is made for oil and gas revenue for the reporting month.

NEW MEXICO JUNIOR COLLEGE

Schedule of Investments

October 2007

33% of Year Completed

Financial Institution	Amount Invested	Date Invested	Maturity Date	Period of Investment (Days)	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	9,125,000	N/A	N/A	N/A	7102-1348	5.15%	40,437
Total Investments	<u>9,125,000</u>						<u>40,437</u>

Summary of Current Month's Activity	
Beginning amount	9,125,000
Plus: deposits	0
Less: withdrawals	0
Capital Projects	9,628,540
Reserves Invested	-503,540
Total LGIP Investment	9,125,000

Capital Projects	10/31/2007
Technology Upgrade	150,048.46
Workforce Training Center	1,554,267.68
High Tech Start Up	13,346.40
Vehicles	11,892.49
Drawings & Master Plan	12,805.63
Baseball Field	200,011.32
Rodeo Arena	123,221.06
Dormitory Landscape	1,622.23
Millen Fence/Landscape	63,898.38
JASI	156,268.66
Computer Equipment Rebates	14,258.16
Marketing	49,932.06
West Texas ITV	50,000.00
Equestrian Center	150,000.00
Flooring Repair	5,974.50
Student Housing Construction	4,068,646.07
Testing Center Remodel	250,000.00
Campus Village Development Proj	21,475.47
Continuing Education	16,991.00
Landscaping	300,000.00
Facility Painting	26,055.88
Millen Drive Signalization	95,000.00
Electrical Upgrade	565,614.90
Campus Signage	8,120.00
Campus Paving	100,000.00
Roof Replacement	73,531.64
Interior Lighting-Energy Retrofit	103,859.62
Old Dorms Renovation	65,938.38
CDL Truck Driving Program	45,262.14
Bulk Fuel	20,000.00
Millen Dr. Sewer & Water	414,621.44
Board Room	25,000.00
Concrete Upgrade	50,000.00
Campus Construction	192,835.93
Oil & Gas Training Center	478,040.65
Workforce Training/Outreach	150,000.00
Infrastructure	0.00
Total	9,628,540.15

NOTE: Capital projects total does not include encumbered funds



MEMO

DATE: November 7, 2007
TO: New Mexico Junior College Board Members
FROM: Steve McCleery *SM*
SUBJECT: Consideration of Legislative Priorities

At the June and August Board meetings, you approved our Capital and Research and Public Service Projects to be submitted to the HED. The Capital Projects and the Research and Public Service Projects were presented through the HED hearing process. The HED placed the Central Plant Upgrade in the significant need category for the Legislature to consider for the upcoming 2008 Statewide General Obligation Bond (Please see the enclosed HED spreadsheet.) The following represents the 2008 recommended Legislative priorities. As an institution, we have been working on these priorities for some time. With a thirty day session, I would like to keep our priorities simple.

One: The Oil and Gas Training Ground	\$1,000,000
Two: Baseball Field Construction	\$680,000
Three: Athletic Funding (Please see attached memo and spreadsheet)	\$888,000
Four: Western Heritage Museum	\$60,000

Thank you for your consideration.

To: Funding Formula Enhancement Task Force
From: Steve McCleery
RE: Formula Enhancement Task Force/Funding for Athletics - Recommendation
Date: July 11, 2007

After the Thursday, June 7, 2007 Funding Formula Enhancement Task Force Meeting and upon discussion with the Committee, the following information was requested from the participating institutions:

- the In-State – On-campus Cost of Attendance for the past five years (as set by the financial aid office at each school),
- the athletic tuition waivers awarded at each institution,
- the verification of all men's and women's sports played at each institution, and
- verification of the athletic governing body - allowed scholarships per sport.

Results of the data are provided in the attached spread sheet. Most institutions did not report the athletic tuition waiver information. **In utilizing the proposed formula, two institutions appear to be over funded. These institutions are very concerned that the proposed Athletic Funding Formula puts them at a disadvantage for future athletic funding.** I have attempted to address the concern in the recommendation.

The Funding for Athletics Sub-Committee of the Funding Formula Enhancement Task Force met on Thursday, May 17, 2007 in Albuquerque, New Mexico. The sub-committee was charged with recommending an Athletic Funding Formula for Higher Education that addresses the following bulleted items:

- How do we normalize the athletic scholarship issue?
- How do we design funding so there is equity among institutions?
- What should the process be for adding a new sport?
- What do other states do – best practices?

The Sub-Committee included: Bill Harty – New Mexico State University, Bill Richards – University of New Mexico, Sherri Bays – Western New Mexico University, Mike Maguire – Eastern New Mexico University, and Steve McCleery – New Mexico Junior College. Ofelia Morales- HED and Arley Williams – LFC also attended the meeting.

Consensus was reached on the following athletic formula funding recommendations:

- Institutions should be held harmless to any unintended adverse effects of the recommendation. (No Funding Decreases Should Occur.)
- The legislative language that specifies 25% of the scholarship awards should be awarded to in-state athletes should be changed to 15%.
- The legislative language that lists scholarship limits should be removed.
- The process of reporting and requesting new sports should not be a function of Research and Public Service Projects.
- The maximum number of allowable scholarships should be determined by the number of maximum scholarships allowed by the national athletic governing bodies of: National Collegiate Athletic Association (NCAA), National Athletic Intercollegiate Association (NAIA), National Junior College Athletic Association (NJCAA) and National Intercollegiate Rodeo Association (NIRA). The NIRA does not mandate a scholarship limit. The consensus of the sub-committee suggests (24) scholarships be allowed for rodeo.
- The dollar amount of each participating school's scholarship award should be determined by the certified in-state cost of attendance at each institution.

Based on follow up conversations with the institutions and the concerns that two institutions strongly voiced, the following recommendation should be added:

- **In applying the recommended Athletic Funding Formula, two institutions appear to be over funded. These two institutions should not be penalized and should be allowed annual increases in subsequent years. The increased award can be accomplished by allowing the IPEDS reported increase in on-campus – in-state cost of attendance to be multiplied by their total number of allowed scholarships and added to their current “Base Level of Funding”.**

Consensus was reached on the following appeals process for starting a new program:

- Each institution must develop an internal process that requires Board of Regents approval of additional recommended sports.
- Once approved by the Board of Regents, the Institution will request a hearing from HED.
- Once the HED funding recommendation is given, the Institution and HED will present the request to the LFC and DFA.
- If funding is denied, the institution assumes the financial liability of starting the new sports program.

New Mexico State University

NCAA Allowed Scholarships In State Cost of Attending Total Costs 2007-2008 Appropriation Net Difference

Men's Sports

Football	85	\$	15,677.00	\$	1,332,545.00		
Basketball	13	\$	15,677.00	\$	203,801.00		
Baseball	11.7	\$	15,677.00	\$	183,420.90		
Golf	4.5	\$	15,677.00	\$	70,546.50		
Tennis	4.5	\$	15,677.00	\$	70,546.50		
Cross Country	5	\$	15,677.00	\$	78,385.00		
Rodeo	12	\$	15,677.00	\$	188,124.00		
	135.7	\$	15,677.00	\$	2,127,368.90		

Women's Sports

Basketball	15	\$	15,677.00	\$	235,155.00		
Volleyball	12	\$	15,677.00	\$	188,124.00		
Softball	12	\$	15,677.00	\$	188,124.00		
Golf	6	\$	15,677.00	\$	94,062.00		
Tennis	6	\$	15,677.00	\$	94,062.00		
Cross Country/Track	18	\$	15,677.00	\$	282,186.00		
Swimming & Diving	14	\$	15,677.00	\$	219,478.00		
Equestrian	15	\$	15,677.00	\$	235,155.00		
Rodeo	12	\$	15,677.00	\$	188,124.00		
	110	\$	15,677.00	\$	1,724,470.00		

Total	245.7	\$	15,677.00	\$	3,851,838.90	\$	3,409,400.00	\$	442,438.90
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University of New Mexico

Men's Sports

Football	85	\$	14,998.00	\$	1,274,830.00		
Basketball	13	\$	14,998.00	\$	194,974.00		
Baseball	11.7	\$	14,998.00	\$	175,476.60		
Golf	4.5	\$	14,998.00	\$	67,491.00		
Tennis	4.5	\$	14,998.00	\$	67,491.00		
Cross Country	12.6	\$	14,998.00	\$	188,974.80		
Rodeo	12	\$	14,998.00	\$	179,976.00		
Skiing	6.3	\$	14,998.00	\$	94,487.40		
Soccer	9.9	\$	14,998.00	\$	148,480.20		
	159.5	\$	14,998.00	\$	2,392,181.00		

Women's Sports

Basketball	15	\$	14,998.00	\$	224,970.00		
Volleyball	12	\$	14,998.00	\$	179,976.00		
Softball	12	\$	14,998.00	\$	179,976.00		
Golf	6	\$	14,998.00	\$	89,988.00		
Tennis	8	\$	14,998.00	\$	119,984.00		
Cross Country/Track	18	\$	14,998.00	\$	269,964.00		
Swimming & Diving	14	\$	14,998.00	\$	209,972.00		
Skiing	7	\$	14,998.00	\$	104,986.00		
Rodeo	12	\$	14,998.00	\$	179,976.00		
Soccer	14	\$	14,998.00	\$	209,972.00		
	118	\$	14,998.00	\$	1,769,764.00		

Total	277.5	\$	14,998.00	\$	4,161,945.00	\$	2,745,100.00	\$	1,416,845.00
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Western New Mexico University

Men's Sports

Football	36	\$	14,265.00	\$	513,540.00		
Basketball	10	\$	14,265.00	\$	142,650.00		
Golf	3.6	\$	14,265.00	\$	51,354.00		
Tennis	4.5	\$	14,265.00	\$	64,192.50		
Cross Country	12.6	\$	14,265.00	\$	179,739.00		
	68.7	\$	14,265.00	\$	951,475.50		

Women's Sports

Basketball	10	\$	14,265.00	\$	142,650.00		
Volleyball	8	\$	14,265.00	\$	114,120.00		
Softball	7.2	\$	14,265.00	\$	102,708.00		
Golf	5.4	\$	14,265.00	\$	77,031.00		
Tennis	6	\$	14,265.00	\$	85,590.00		
Cross Country/Track	12.6	\$	14,265.00	\$	179,739.00		
	49.2	\$	14,265.00	\$	701,838.00		

Total	115.9	\$	14,265.00	\$	1,653,313.50	\$	1,832,500.00	\$ (179,186.50)
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Eastern New Mexico University

Men's Sports

Football	36	\$	14,465.00	\$	520,740.00		
Baseball	9	\$	14,465.00	\$	130,185.00		
Soccer	9	\$	14,465.00	\$	130,185.00		
Basketball	10	\$	14,465.00	\$	144,650.00		
Track and Field/Cross Country	12.6	\$	14,465.00	\$	182,259.00		
Rodeo	12	\$	14,465.00	\$	173,580.00		
	88.6	\$	14,465.00	\$	1,281,599.00		

Women's Sports

Basketball	10	\$	14,465.00	\$	144,650.00		
Soccer	9.9	\$	14,465.00	\$	143,203.50		
Volleyball	8	\$	14,465.00	\$	115,720.00		
Softball	7.2	\$	14,465.00	\$	104,148.00		
Track and Field/Cross Country	12.6	\$	14,465.00	\$	182,259.00		
Rodeo	12	\$	14,465.00	\$	173,580.00		
	59.7	\$	14,465.00	\$	863,560.50		

Total	148.3	\$	14,465.00	\$	2,145,159.50	\$	1,957,100.00	\$ 188,059.50
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New Mexico Junior College**Men's Sports**

Basketball	15	\$	9,286.00	\$	139,290.00		
Baseball	24	\$	9,286.00	\$	222,864.00		
Golf	8	\$	9,286.00	\$	74,288.00		
Rodeo	12	\$	9,286.00	\$	111,432.00		
	59	\$	9,286.00	\$	547,874.00		

Women's Sports

Basketball	15	\$	9,286.00	\$	139,290.00		
Cross Country	10	\$	9,286.00	\$	92,860.00		
Track	20	\$	9,286.00	\$	185,720.00		
Rodeo	12	\$	9,286.00	\$	111,432.00		
	57	\$	9,286.00	\$	529,302.00		

Total	116	\$	9,286.00	\$	1,077,176.00	\$	189,100.00	\$	888,076.00
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New Mexico Military Institute**Men's Sports**

Basketball	16	\$	11,007.00	\$	176,112.00		
Football	85	\$	11,007.00	\$	935,595.00		
Baseball	24	\$	11,007.00	\$	264,168.00		
Golf	8	\$	11,007.00	\$	88,056.00		
Tennis	9	\$	11,007.00	\$	99,063.00		
	142	\$	11,007.00	\$	1,562,994.00		

Women's Sports

Volleyball	14	\$	11,007.00	\$	154,098.00				
	14	\$	11,007.00	\$	154,098.00				
Total	156	\$	11,007.00	\$	1,717,092.00	\$	150,000.00	\$	1,567,092.00

NMHEO Recommendations for Fall 2008 GOB

Priority	Institution	Project	Request	Recommendation	Original institution supported funding - COMMITTED	Total Institutional funding NEEDED to finish project	Project Total
1	NMSU - DACC	East Mesa Center - Phase VI	\$ 7,500,000	\$ 7,500,000		\$ -	\$ 7,500,000
2	UNM	Film & Digital Media Building @ Mesa Del Sol	\$ 4,300,000	\$ 4,300,000		\$ -	\$ 4,300,000
3	WNMU	Infrastructure	\$ 8,000,000	\$ 8,000,000		\$ -	\$ 8,000,000
4	NM Tech	Infrastructure Renovation and Expansion	\$ 9,500,000	\$ 9,500,000	\$ 4,000,000	\$ -	\$ 13,500,000
5	NMHU	Infrastructure	\$ 9,000,000	\$ 9,000,000		\$ -	\$ 9,000,000
6	NMSD	Dillon Hall - Phase I	\$ 5,700,000	\$ 5,700,000		\$ -	\$ 5,700,000
7	UNM	Renovation & Expansion of Existing Biology Bldg - Ph II (leveraged by Federal Funds)	\$ 9,911,000	\$ 7,600,000	\$ 2,789,000	\$ 2,311,000	\$ 12,700,000
8	NMSU	Arts Complex - Phase I	\$ 37,500,000	\$ 26,000,000		\$ 12,500,000	\$ 37,500,000
9	ENMU	Technology Building Renovation	\$ 9,700,000	\$ 9,700,000		\$ -	\$ 9,700,000
10	UNM - HSC	Cancer Research and Treatment Center Phase II (Admin Wing/Shell Build out)	\$ 18,700,000	\$ 18,700,000		\$ -	\$ 18,700,000
11	UNM - HSC	HSC Neurosciences Research Building (leveraged by Federal Funds)	\$ 4,500,000	\$ 4,500,000	\$ 4,000,000	\$ -	\$ 8,500,000
12	UNM - HSC	Dental School - Phase I	\$ 10,000,000	\$ 10,000,000		\$ -	\$ 10,000,000
13	CNM	CNM Main Campus Renovations of JS and L Buildings	\$ 7,207,095	\$ 7,200,000		\$ 7,095	\$ 7,207,095
14	NMJC	Central Plant Upgrade	\$ 5,000,000	\$ 5,000,000		\$ -	\$ 5,000,000
15	UNM - Taos	Classroom Completion Project Phase IV	\$ 3,342,401	\$ 3,300,000	\$ 2,271,326	\$ 42,401	\$ 5,613,726
16	SFCC	Trades and Advanced Technology Center	\$ 4,200,000.00	\$ 4,200,000	\$ 7,100,000	\$ -	\$ 11,300,000
17	SJC	Health Sciences Center - Phase II	\$ 5,100,000	\$ 5,000,000		\$ 100,000	\$ 5,100,000
18	MCC	North American Wind Research and Training Center Building	\$ 7,950,713.00	\$ 6,000,000	\$ 4,234,287	\$ 1,950,713	\$ 12,185,000
19	NNMC	Ben Lujan Learning Resource Center Addition	\$ 7,600,250	\$ 6,000,000		\$ 2,600,250	\$ 7,600,250
20	UNM - Valencia	Campus Renewal and Security Improvements Phase II	\$ 1,325,000	\$ 1,325,000	\$ 625,000	\$ -	\$ 1,850,000
21	UNM - Gallup	Infrastructure-Calvin Hall Structural Repair & Mechanical Replacement	\$ 900,000	\$ 900,000	\$ 600,000	\$ -	\$ 1,500,000
22	NMSBVI	NMSBVI Health, Safety and Accessibility Project	\$ 1,600,000	\$ 1,600,000		\$ -	\$ 1,600,000
23	NMHEO	Energy efficiency improvement fund	\$ 20,000,000	\$ 20,000,000		\$ 20,000,000	\$ -
24	UNM	Learning Center	\$ 2,000,000	\$ 2,000,000	\$ 4,000,000	\$ -	\$ 6,000,000
25	UNM	College of Education Renewal - Phase II	\$ 17,300,000	\$ 8,800,000		\$ 8,800,000	\$ 17,300,000
26	WNMU	Chino Computing Center Renovation	\$ 3,100,000	\$ 3,100,000		\$ -	\$ 3,100,000
27	ENMU	Electrical System Upgrade	\$ 4,400,000	\$ 3,400,000	\$ 2,800,000	\$ 1,000,000	\$ 7,000,000
28	ENMU - Roswell	Educational Center Phase I	\$ 4,000,000	\$ 4,000,000	\$ 800,000	\$ -	\$ 4,800,000
29	NMSU - Alamo	Renovation of General Classroom Building	\$ 1,500,000	\$ 1,500,000		\$ -	\$ 1,500,000
30	NMSU	Southwest Center for Rangeland Sustainability	\$ 2,475,000	\$ 2,250,000	\$ 525,000	\$ 225,000	\$ 3,000,000
31	NMSU - DACC	Trades Building Renovation and Expansion	\$ 1,000,000	\$ 1,000,000	\$ 2,000,000	\$ -	\$ 3,000,000
32	CCC	Phase 2 - Allied Health Building	\$ 5,255,000.00	\$ 4,000,000	\$ 625,000	\$ 630,000	\$ 5,255,000

Priority	Institution	Project	Request	Recommendation	Original institution supported funding - COMMITTED	Total Institutional funding NEEDED to finish project	Project Total
33	LCC	LCC Multi-Purpose Education Center - Revised	\$ 4,588,230	\$ 4,500,000	\$ 2,760,000	\$ 88,230	\$ 7,318,230
34	NMMI	Utilities Upgrade	\$ 2,500,000.00	\$ 2,000,000		\$ 500,000	\$ 2,500,000
35	SJC	Infrastructure Upgrades	\$ 2,500,000	\$ 1,000,000		\$ 1,500,000	\$ 2,500,000
36	NMSU - Carlsbad	Infrastructure Renovation and Expansion/ Remodel of Academic space	\$ 1,500,000	\$ 1,000,000		\$ 500,000	\$ 1,500,000
37	ENMU - Ruidoso	Remodel for academic space		\$ 400,000		\$ 400,000	\$ -
38	NMSU - Grants	Remodel for academic space/Infrastructure Renovation and Expansion	\$ 1,000,000	\$ 400,000		\$ 600,000	\$ 1,000,000
39	UNM - LA	Remodel for academic space		\$ 400,000		\$ 400,000	\$ -
40	CNM	Remodel for academic space		\$ 2,000,000		\$ 2,000,000	
Total			\$ 251,634,889.00	\$ 220,476,000.00		\$ 66,134,889.00	\$ 257,143,978.00



MEMO

DATE: November 8, 2007
TO: New Mexico Junior College Board Members
FROM: Steve McCleery *SM*
SUBJECT: Consideration of Construction of Baseball Sign

I am recommending that the Board move \$13,500 from reserves to construct a sign that recognizes the Baseball Team's Runner-up National Championship. The sign will be a duplicate of the current National Championship sign and can be seen from the campus circle as well as the baseball stands.

Thank you for your consideration.

NEW MEXICO JUNIOR COLLEGE

Invitation to Bid #1008

Construction of a Caliche Pad for the Oil Field Training Center

BOARD DOCUMENTS

Date: November 15, 2007
Prepared by: Joshua Morgan
Coordinator of Purchasing

NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

General Information

1. On October 31 2007, legal notices were sent to the following three newspapers requesting sealed bids for the furnishing of all labor, material, tools, machinery and equipment necessary to construct a caliche pad for the Oil Field Training Center:

Albuquerque Journal
Hobbs Daily News Sun
Las Cruces Sun News

2. Bid packets were sent to eight potential bidders.
3. Two bidders submitted their bids within the time frame specified by the bid package. Both bidders were present at the bid opening.
3. The Business Office has evaluated the bids received and their recommendation is shown on Page 3.

NEW MEXICO JUNIOR COLLEGE
Evaluation and Recommendations
Board Documents

The vendors responding to Invitation to Bid #1008 are: Constructors Inc., Carlsbad, NM and Ramirez & Sons, Inc., Hobbs, NM.

The Administration recommends acceptance of the bid submitted by Constructors Inc. for an amount of \$228,172.00 exclusive of gross receipts tax.

Source of Funding: General Fund Capital for Oil & Gas Training Center
Amount: \$100,000.00

FY 2007/2008 – Oil & Gas Training Center
Account #: 91545-4002-76012-911
Budget: \$ 467,182.00
Amount: \$ 128,172.00

NEW MEXICO JUNIOR COLLEGE
Invitation to Bid #1008
Construction of a Caliche Pad for the Oil Field Training Center

Item #	Description	Quantity	Constructors Inc. <u>Total Cost</u>	Ramirez & Sons Inc. <u>Total Cost</u>
1	Materials and Supplies	1	172,272.00	219,412.00
2	Labor	1	55,900.00	88,158.00
3	Permits	1	-	7,280.00
Contract Amount			\$ 228,172.00	\$ 314,850.00
NMGRT			5.375% \$ 12,264.25	\$ 16,923.19
Total with NMGRT			\$ 240,436.25	\$ 331,773.19
License			Yes	Yes
Bond			Yes	Yes



5317 Lovington Highway
Hobbs, New Mexico 88240
505-492-2676

September 28, 2007

Dr. Steve McCleery
New Mexico Junior College Board
New Mexico Junior College
5317 Lovington Highway
Hobbs, NM 88240

Dear Dr. McCleery and Distinguished Board:

Please consider this letter from the Western Heritage Museum Advisory Board in an effort to enhance income in support of the Museum. Such a fine facility is costly to maintain and operate, but there are some measures that can be taken to offset expenses.

The Museum Advisory Board is aware that several organizations and entities have requested renting a room at the facility, but when it was discovered that they could not serve wine and cheese, they withdrew. Therefore, after much consideration, the Advisory Board would like to bring to the NMJC Board the recommendation that wine and beer could be served at the Museum. Please understand that it would not involve Museum sponsored events and the distribution and consumption would be monitored at each event. The requesting person, organization, or business would be responsible for obtaining the licensing for the event.

Sincerely,

Charley Smith, Chair
Western Heritage Museum Advisory Board

Ray Battaglini

Reinhard Hinterreither

Calvin Smith, Executive Director
Western Heritage Museum

Randy McCormick

Janice Spence

Phillip Jones

October 5, 2007

VIA E-MAIL ONLY

Dr. Steve McCleery
President
New Mexico Junior College
1 Thunderbird Circle
Hobbs, New Mexico 88240
smccleery@nmjc.edu

RE: Request

Dear Dr. McCleery:

I am not an expert on liquor laws, but I will provide you with the following observations. A "governmental entity" may sell alcoholic beverages directly or through its lessee at a governmental facility if the governing body applied for a governmental license §60-10 (a) NMSA. Governmental entity is defined as a "municipality, a county or state fair which is held for less than ten days per year or a state university" §60-6A-10 (E) (1) NMSA. "State educational institutions" is defined in Article XII, Section 11 of the New Mexico Constitution and does not include New Mexico Junior College. The Community College Act, § 21-13-2 NMSA defines a community college as a public educational institution, not a "state university." It is not clear to me that the college could receive a "governmental license" from the Alcohol and Gaming Division.

There may be the ability to use a special dispenser's permit for public celebrations held at the museum for cultural or artistic performances. The permit would be held by someone holding a dispenser's license that would dispense alcohol at the event catered by that business. There are lawyers who are experienced in liquor license laws. If you would like a referral, I can provide you with some names.

The sale or dispersal of alcohol always carries potential liability. Servers must be trained. The biggest exposure is the Dram Shop Act whereby a person injured as a result of an intoxicated person who was over served may sue the institution that allowed the intoxication.

On the personal side, I do not find the Advisory Board's request to be unreasonable. There probably would be more usage of the museum if wine and cheese could be served. I wish I could give you more definite legal answers, but the liquor laws are a fairly specialized area.

Very truly yours,

WILLIAM G. W. SHOOBRIDGE

/kg



MEMO

To: New Mexico Junior College Board
From: Steve McCleery, President
Date: October 10, 2007
RE: Western Heritage Museum Advisory Board Recommendation

In your Board packet, you have a recommendation from the Western Heritage Museum Advisory Board seeking permission to serve wine and beer at non-museum sponsored events. In an effort to give you multiple institutional perspectives, I asked Dan Hardin, Regina Organ, John Gratton, Robert Rhodes, and Bill Morrill to chronicle their feelings in regard to the Advisory Board request. In your packet, you will find an enclosed letter from each of the above mentioned individuals in which they attempt to provide you information as it relates to their perspective in regard to the recommendation.

The Western Heritage Museum Advisory Board wine and beer recommendation has been talked about for some time, and the recommendation has wide support from five of the six Advisory Board members. I do understand their argument, but I would be remiss if I did not offer my thoughts in regard to the request. The following bulleted items represent my thoughts:

- My recommendation is not about my personal choice not to consume alcohol. As you know, I attend a plethora of community and statewide events, and alcohol is served at many of these gatherings. I have never, nor will I ever make a judgment in regard to one's choice as it relates to alcohol. Fundamentally, I don't think that moderate consumption of alcohol is wrong.
- The Advisory Board purports that allowing beer and wine to be served in the Museum is a means to enhance rental of the facility; thus, increasing the potential for rental income. No one understands the cost to operate this facility better than Dan Hardin and I, and we have worked hard to mitigate the long-term fiscal impact on the institution's budget. I sincerely appreciate the Advisory Board's concern to generate more income; however, there are not enough open days or times available to rent the facility to enhance the potential income significantly.
- Once you allow alcohol to be served in the facility, then all groups wishing to rent the Museum must be given the opportunity to serve alcohol. Some groups are much better at policing and controlling behaviors than others, and the potential for unruly activity spilling over to the rest of the campus is enhanced.

- Currently, the campus is an alcohol, drug, and weapon free campus. We convey this to our students, and we hold them accountable to this standard. If the recommendation is passed, then the in-congruency of our current policy will have to be reconciled with the students. Personally, I think students expect to see congruency in what we say and what we do.
- In recruiting students, the main issue for many parents is the safety of the campus and the dorms. When the prison and casino were built in close proximity to the campus, it complicated our recruiting strategies. We have spent a great deal of time, effort, and money to convince parents and students that the campus is safe and secure even with the close proximity of the prison and casino. Allowing alcohol to be served in a campus facility, further complicates our strategies in recruiting students.
- The unintended consequences of approving the recommendation to serve alcohol in the Museum may be greater than the pressure to pass the recommendation. Currently, many of our constituents see the institution as a conservative institution that reflects their conservative values. These folks can be very vocal, and in some cases will go to great lengths to challenge casinos, liquor licenses, horse racing, and bars. I strongly feel this segment of the community will certainly be disappointed in an affirmative vote, and I think the backlash may have long-term consequences for the college.
- I have always maintained that New Mexico Junior College's primary mission is education. Our stated Mission and Vision of the College is: "New Mexico Junior College, as a comprehensive community college, promotes success through learning". We accomplish our Mission of "success through learning" by our core values of access, excellence, efficiency, and responsiveness. Personally, I do not feel that approving the recommendation to serve alcohol in the Museum supports the New Mexico Junior College Mission, Vision, and Core Values.
- Finally, serving alcohol in the Museum will require more staff time and more resources.

Enough of my cry baby whining. The administration loves working for this Board, and we know you will make a decision that you feel is in the best interest of New Mexico Junior College and our students. **Regardless of your vote, we will support your decision with 100% of our effort. We also recognize that this decision represents a very difficult choice for you.**



NEW MEXICO JUNIOR COLLEGE

Vice President for Instruction

October 12, 2007

Board of Trustees
New Mexico Junior College
#1 Thunderbird Circle
Hobbs, New Mexico 88240

Dear Board Members:

Recently I was apprised of a forthcoming request from the Western Heritage Museum Board of Directors and the Lea County Hall of Fame Board of Directors to approve these bodies to begin allowing groups that are renting the Museum facilities to serve wine and beer at their functions. My reaction to the request is not based on my religious beliefs or moral issues but rather on the situation in which the college would be placed.

Currently, when confronted with requests to serve alcohol on campus we are able to assert that NMJC is an alcohol, drug, and gun-free campus. If the Western Heritage Museum/Lea County Hall of Fame were to begin serving alcohol at events then we would no longer be able to claim this assertion. My concern is that we would receive an increasing number of requests to serve alcohol in other campus areas such as the Daniels Room or the workforce training center. Also, by law if an individual partakes of alcoholic beverages at an establishment and injures himself/herself, other individuals, or property after leaving said establishment then the establishment can be held liable for damages. This clause could result in higher insurance rates and the possibility of settling legal claims.

I know this is a very intricate situation but in my opinion New Mexico Junior College would be better served to continue its practice of not allowing any alcoholic beverages to be served on campus. The message we send to the community and to our students is extremely important and I feel that a totally alcohol-free campus makes the best possible statement to all of our constituents.

Sincerely,

John B. Gratton



NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

October 12, 2007

New Mexico Junior College Board members
5317 Lovington Highway
Hobbs, New Mexico 88240

RE: Request from Western Heritage Museum Advisory Board

Dear Board members,

After considering the request to allow groups that rent the Western Heritage Museum facilities to serve wine and beer, the first step was to consult with Brad Caress at Daniels Insurance. Brad was very helpful and said that if the College was not sponsoring or getting the revenue from the sales of alcohol that our current liability insurance would cover the College.

Next, the request stated that allowing alcohol sales would help generate revenue for the Museum operations. The Museum Advisory Committee did not present any revenue projections to determine how much revenue could be generated from allowing alcohol to be served at the Museum. So, if an assumption was made that ten events would be held at the Museum that would have not been held unless alcohol could be served, and if the Museum was charging \$500.00 per event then, \$5,000.00 could be generated from allowing alcohol to be served. Certainly any revenue generated by the Museum is welcomed, but what amount is significant enough to warrant a major change to our alcohol policy?

One concern with allowing alcohol to be served at the Museum would be damage to artifacts at the Museum. Damage to other facilities across campus can be repaired, but at the Museum there are items and artifacts that cannot be repaired or replaced. Damage could happen at any event at the Museum, but adding alcohol to an event adds to the possibility of damage by impaired individuals.

Currently, the College states in the Student Handbook and in the course schedules that alcohol is prohibited. Would there have to be a statement noting the exception for the Museum? If a student was 21 years old, he or she could go to an event at the Museum and drink alcohol. If that same student was caught on campus with alcohol in their room or empty beer bottles in their pickup they would have a alcohol violation and be fined \$150.00. If that same student was caught a second time then the student would be suspended from school. This seems to be a mixed message.

Is allowing alcohol to be served at the Museum setting a precedent for other facilities on campus? For instance, if the College is fortunate to build an equestrian center and the Casino wants to sponsor a big race horse sale there, how could the College deny allowing alcohol to be served at that event?

It is regrettable that this issue must come before the Board in a public format, but this policy change goes beyond the desires for the Museum and affects the core policy concerning alcohol for the entire campus.

It is my opinion that making a change to our alcohol policy is not in the best interest of our students and our mission of providing a learning environment.

Respectfully,


A handwritten signature in blue ink that reads "Dan Hardin". The signature is written in a cursive style with a large initial "D".

Dan Hardin



NEW MEXICO
Junior College

Vice President for Student Services

TO: Dr. Steve McCleery
FROM: Dr. Regina Organ 
DATE: October 12, 2007
SUBJECT: Request to serve beer and wine at the Museum

I have given a great deal of thought to the pros and cons of serving alcohol (beer and wine) at the museum. I have the following concerns.

- 1) NMJC has taken a hard stance toward the use/abuse of alcohol on campus for the last nine years. As a part of the NMJC campus, the museum should fall under the same jurisdiction. By allowing alcohol at the museum, are we sending a mixed message to our students? Some of our students are 21 years of age and over. Would they be able to drink at the museum, but not at their residence in the apartments or dorms?
- 2) While many people are able to drink responsibly, there are also a number who drink excessively. It would seem that NMJC would not have any control over the guests of the patrons who lease a room or the entire museum for an event; thereby, allowing a potentially dangerous situation to occur on the campus.
- 3) As NMJC moves into a more residential campus by adding student apartments, it is important that we provide a safe environment for our students. As a part of our recruiting efforts, we inform parents (who are concerned for the child's safety) that we are an alcohol free, drug free and gun free campus and that we have a zero tolerance. All offenses, regardless of student age are violations of our campus policy. We are currently building a fenced, gated community for our residential students to provide as safe a living environment as possible. With the prison being located three miles from the college and the casino directly across from the college, it is imperative that we do everything in our power to provide safety for our students. We continue to have problems with inebriated casino patrons visiting our campus on their way back to the hotels across the highway. We have been extremely fortunate to date that we have been able to remove the trespassers without personal damage.
- 4) The incidence of crime is generally higher with the presence of alcohol. We have 24 hour 7 day a week security on campus. With the presence of alcohol on campus, it may be necessary to evaluate upgrading the NMJC security to a full scale police department to provide protection for our students.
- 5) NMJC has been an alcohol, drug free and gun free school since creation of the college. I urge caution in changing our core belief systems.

October 12, 2007

To: NMJC Board Members
From: Robert Rhodes, Vice President of Training & Outreach
Re: Western Heritage Museum Alcohol Proposal

I do not support Western Heritage Museum's proposal to allow the consumption of alcohol at the museum. First, I do not believe there is anything in the provision of alcohol that lends itself to the mission of the Western Heritage Museum. Secondly, the museum facility is a part of the main campus of New Mexico Junior College and alcohol is not permitted any where on campus. New Mexico Junior College is an alcohol and drug free campus. Allowing alcohol at functions of the Western Heritage Museum would send conflicting messages to the students of New Mexico Junior College.

I appreciate your willingness to serve as a member of the NMJC Board and deal with the issues that effect our campus. Thank you for your consideration of this matter and all your efforts on behalf of New Mexico Junior College.



NEW MEXICO JUNIOR COLLEGE



Bill Morrill

Assistant to the President for Internal and External Affairs

October 9, 2007

TO: NMJC Board Chair Larry Hanna
NMJC Board Members
Dr. Steve McCleery

FR:  Bill Morrill

RE: Proposal for alcohol at special events

I recently was advised that there has been a request to permit the sale of beer and wine at the Western Heritage Lea County Cowboy Hall of Fame. The purpose of this letter is to make sure each of you is aware how I feel the impact on NMJC would occur should this be permitted.

I would first like to express to each of you my thrill at coming to work here at the college each and every day. I love the campus environment and the ability to interact with students and employees who work here at the college. The administration is totally supportive of the campus and the need for students to obtain a quality education. The purpose of New Mexico Junior College is and will always be to provide education to all of those students who have the desire to come to us.

I am quite concerned that the New Mexico Junior College Board of Directors has been asked to permit the sale of beer and alcohol at certain functions that might occur in the future at the Museum. The administration has always taken a stance that the use of alcohol on the campus is prohibited. The students know when they attend New Mexico Junior College that regardless of their age that drugs, alcohol and weapons are prohibited on the campus. We pride ourselves in keeping the campus as safe and comfortable as possible for all those who might visit our campus. My concerns with the sale of beer and alcohol at certain events could hinder what we have strived to maintain since the inception of New Mexico Junior College. From my previous experience in law enforcement I have seen the problems that are associated with a group of individuals when alcohol is offered. I am also concerned that the liability and exposure of New Mexico Junior College could be tarnished should this be permitted.

It is my understanding that the group who is making this request feels that by permitting this at the museum that additional revenue could be brought in when groups are permitted to purchase and consume alcohol at certain events that might occur at the museum. I am concerned about the potential of a double standard these situations might impose by permitting outside groups to consume alcohol on the campus when it is prohibited for employees and students. I am also concerned that by permitting this to occur that other alcohol events could be permitted or requested at other locations on the campus.

During the past two year's two incidents of Criminal Sexual Penetration, (Rape) cases were reported to NMJC security. Both cases involved the use of alcohol and one incident occurred during a party at the Event Center where alcohol was served. During this incident a 13 year old female was sexually assaulted on the campus after a male walked her across to our campus. Neither of the two persons involved in this incident were associated with the campus in any manner.

New Mexico Junior College continues to have problems associated with individuals who are intoxicated and walk from the casino and onto our campus. We had recent incidents where a male was passed out on a bench outside one of our resident halls, another incident where a female was passed out face down in the grass by the administration building, another incident where an intoxicated male ran from the casino and hid behind trash cans near the dorms and another recent incident involving a domestic dispute between a husband and wife and overflowed from the casino onto the property of NMJC. There are other incidents that have occurred due to the close proximity of a place where alcohol can be purchased and consumed.

I am not by any means trying to prohibit the use or consumption of alcohol by any person of legal age. It is my strong belief that New Mexico Junior College is about education. I am not of the belief that by permitting the sale of beer and wine at the museum will benefit what programs are offered at the museum.

The New Mexico Junior College security employees have a difficult job to say the least. They are not equipped to deal with issues that occur when we permit the consumption of alcohol on the campus. If you vote to permit the consumption of alcohol at the museum does that mean that our students who reside in the dorms can consume alcohol at the museum and then go back to their dorm room possibly intoxicated?

I am asking that you please ponder the problems that alcohol would bring to the campus if it is permitted at the museum. I appreciate what each of you continually does for the employees and students who come to our campus.

Please don't permit the use of alcohol at the museum. Please keep the campus alcohol, drug and weapon free. Help us to maintain a place that is family friendly. Don't open the door for future problems and heartache. After all New Mexico Junior College is about education and the museum is a big part of that education.



NEW MEXICO
Junior College

Human Resources

Memorandum

To: Dr. McCleery
From: Pam Fulcher
Date: November 6, 2007
Re: Request Board Approval for Employment of Relative: Bookstore Clerk

After reviewing applications for the Bookstore Clerk position, I would like to recommend Ms. Angela Chavarria for the vacancy. Per the 2006-2007 NMJC Employee Handbook, (Policy No. 203 – Employment of Relatives), I am requesting approval from the Board because Ms. Chavarria is related to Ophelia Huerta – AR Specialist/Head Cashier.

Pending Board approval, I would like for Ms. Chavarria to start full time employment on November 16, 2007.

Thank you for your consideration.

Pam Fulcher
Director of Bookstore Services