

NEW MEXICO JUNIOR COLLEGE

SPECIAL BOARD MEETING

Monday, May 8, 2006

Zia Room - Library

4:00 p.m.

AGENDA

- | | |
|--|----------------|
| A. Welcome | Larry Hanna |
| B. Adoption of Agenda | Larry Hanna |
| C. Personnel Consideration – Professor of P.E./Men’s Head Basketball Coach | Steve McCleery |
| D. Public Comments | Larry Hanna |
| E. Adjournment | Larry Hanna |

NEW MEXICO JUNIOR COLLEGE Personnel Recommendation for Board Consideration



The following candidate is being recommended for employment as follows: Date 5-5-06

Candidate's name James W. Voight

Position title Professor of Physical Education/Head Men's Basketball Coach

New position Existing position Classification Faculty Professional Other _____

Is candidate related to another NMJC employee? yes no If so, to whom _____

Effective date of employment 8-14-06* Standard contract length 12 mos. 9 mos. other _____

*Pending background check.

Funding source Institutional Funds

Paid advertising beyond *standard NCAA; NJCAA

(* Standard: The Hobbs News-Sun, Direct Mail to approximately 51 colleges in a 5-state region, NM Dept. of Labor, NMJC Website, KLMA Radio & Lubbock TX Workforce Development Website)

Posted salary range \$31,461 - \$39,326 Recommended annual salary \$42,624 Prorated salary yes no
(Employment date through June 30)

Account number(s) with respective % allocation(s) 11000 2821 61101 101 100%

Recommended and approved by:

Supervisor _____

Dean/Director *John Black*

Vice President _____

President *Steve McCleery*

Selection Committee Members: Ron Black - NMJC Board Member
John Gratton - Vice President for Instruction
Kelly Holladay - Dean of Math & Sciences
Richard Lloyd - Athletic Trainer
Steve McCleery - President
Richard Morris - Athletic Director
Regina Organ - Vice President for Student Services

Comments: Mr. Voight, with a B.S. and 21 hours toward a Master's Degree from Union College
(anticipated completion July 2006), meets and/or exceeds the minimum requirements
for this position.

ABBREVIATED RESUME

Position

Professor of Physical Education/Head Men's Basketball Coach

Personal Data

Name: James W. Voight

Education

B.S., Cameron University, Lawton, OK, 1982

Major: Health and Physical Education & Recreation

Minor: Business

Professional Experience

Owensboro Independent School District, Owensboro, KY 8/05 to Present

Head Varsity Boy's Basketball Coach

Alternative Program Teacher

In-School Suspension Coordinator

Eastern Oklahoma State College, Wilburton, OK 4/00 to 5/05

Head Men's Basketball Coach

Assistant Athletic Director

Physical Education Faculty Member

Bacone Junior College, Muskogee, OK 5/95 to 3/00

Head Men's Basketball Coach

Central Florida Community College, Ocala, FL 8/94 to 5/95

Assistant Men's Basketball Coach

Continuing Education Coordinator

Whitley County District Schools 8/91 to 8/94

Head Varsity Boy's Basketball Coach

Physical Education, Health and JTPA Teacher

Records and Tournament Appearances

Overall Record, 219 wins – 99 losses

NJCAA Region II Semi-Finalist, 96-97

NJCAA Region II Runner-Up, 97-98

NJCAA Region II Champions & National Tournament Appearance, 98-99

NJCAA Region II Runner-Up, 99-00

NJCAA Region II Runner-Up, 00-01

NJCAA Region II Runner-Up, 01-02

NJCAA Region II Quarter-Finalist, 02-03

NJCAA Region II Semi-Finalist, 03-04

NJCAA Region II Quarter-Finalist, 04-05



New Mexico Junior College

Career Opportunities

Position Announcement • March 2006

Position Title: Professor of Physical Education/Head Men's Basketball Coach

Position Description: The position is responsible to the Vice President for Student Services, Dean of Math & Sciences and the Director of Athletics. Duties and responsibilities include, but are not limited to, the following: (1) teach classes (day and/or evening) in Physical Education; (2) Head Men's Basketball Coach; (3) serve as a sponsor for student groups as assigned; (4) post and maintain supervisor approved office hours per week; (5) assume other professional responsibilities associated with the position of professor; (6) participate in a process of continual personal and professional improvement; (7) actively participate in the institutional goals and objectives designed to support the mission of the college; (8) serve on college committees as assigned; and, (9) nothing contained herein shall limit the president in assigning the employee to any of the various college activities for which he/she would be qualified in order to meet the needs of New Mexico Junior College.

Qualifications: Master's degree in Physical Education preferred. Bachelor's degree required. All degrees must be from a regionally accredited institution. Successful community college teaching experience preferred. Must be committed to excellence in instruction and willing to work with other full-time instructors in coordinating the offerings and providing substitute instruction when needed.

Salary/Benefits: Salary is based on the NMJC faculty salary schedule and is commensurate with education and experience for a nine month position. Standard employee benefits apply. The successful applicant may have the option of teaching during the summer terms for income above his/her base salary. Note: NMJC does not participate in social security deductions.

Application Deadline: Open until filled. Interviews will be conducted by a selection committee and will commence upon receipt of completed applications by qualified candidates. Position starts August 9, 2006. To ensure consideration, all application materials must be received as soon as possible.

To Apply: Application materials sent via e-mail will not be accepted. Submit NMJC application form (available at www.nmjc.edu), letter of application (cover letter), resume, unofficial transcripts (official transcripts required prior to employment), and three or more letters of reference to:

**Human Resources
New Mexico Junior College
5317 Lovington Highway
Hobbs, NM 88240**

New Mexico Junior College is an Equal Opportunity, Affirmative Action Employer and does not discriminate against any applicant for employment because of race, color, religion, sex, sexual orientation, national origin, age, disability, or veteran status. Qualified applicants are encouraged to apply.

"Equal Opportunity Education and Employment"

5317 Lovington Highway, Hobbs, NM, 88240 • Phone: (505) 392-5229 • Fax: (505) 392-3589 • Toll Free: 1-800-657-6260 • E-mail: spounds@nmjc.edu

APPLICANT LIST

Position: Professor of Physical Education/Head Men's Basketball Coach

<u>Applicant</u>	<u>Interview</u>	<u>Offer</u>	<u>Remarks</u>
Shoban, Matthew B.	No	No	Incomplete application materials.
Walker, Chad M.	No	No	Incomplete application materials.
Sheppard, Todd C.	No	No	Incomplete application materials.
Clark, Charles L.	No	No	Incomplete application materials.
Jensen, Andrew N.	No	No	Incomplete application materials.
Egnatz, Lance C.	No	No	Incomplete application materials.
Ridenour, Brandon D.	No	No	Incomplete application materials.
Curran, Brandon T.	No	No	Incomplete application materials.
Sparks, Dan E.	No	No	Incomplete application materials.
Mantle, Garrette W.	No	No	Incomplete application materials.
Voight, James W.	Yes	Yes	Start date: Pending Board approval.
Scott, Lonnie S.	No	No	
Mayberry, Michael B.	Yes	No	
Sanders, Condric A.	No	No	
French, Darren	No	No	Incomplete application materials.
Baten, Ara C.	Yes	No	
McRoy, Elwyn L., Jr.	No	No	Incomplete application materials.
Rinehart, Mark E.	No	No	
Wright, Greg A.	No	No	
Zollinger, Bryan	No	No	

Position: Professor of Physical Education/Head Men's Basketball Coach (Continued from page 1)

Hughes, Richard T.	No	No	
Abdur-Rahkman, Dawud	No	No	
Collins, Tommy	No	No	Incomplete application materials.
Lowery, Omar T.	No	No	
Prince, Steven W.	No	No	
Winter, Brian O.	No	No	
Zeller, Martin L.	No	No	
Vanlandingham, Russell S.	No	No	Withdrew application.
Tejada, Lance A.	No	No	Incomplete application materials.
Brown, Ashton J.	No	No	
Trainer, Jack D.	No	No	Incomplete application materials.
Baumann, Kristopher E.	No	No	
Hsu, Marc D.	No	No	Incomplete application materials.
Phelps, Cleveland G.	No	No	Incomplete application materials.
Moore, Willie Frank	No	No	Incomplete application materials.
Parmeter, Tim M.	No	No	
Peterson, Robby L.	No	No	Incomplete application materials.
Stroia, John E.	No	No	Incomplete application materials.
McCormick, Rick L.	No	No	
Beverly, Anthony W.	No	No	Incomplete application materials.
Carrillo, Ken	No	No	
Courtney, Nathan O.	No	No	Incomplete application materials.

Position: Professor of Physical Education/Head Men's Basketball Coach (Continued from page 2)

Richardson, Nolan, III	No	No	
Hefferman, Glen C.	No	No	Incomplete application materials.
Routheaux, Dennis L.	No	No	
Wonders, Jacob M.	Yes	No	
Handley, Jan R.	No	No	Incomplete application materials.
Coombs, Jeremy M.	No	No	
Allard, Matthew B.	No	No	
Stephens, Curt G.	No	No	Incomplete application materials.
Collins, Adam B.	No	No	Incomplete application materials.
Williams, Byrone T.	No	No	
Mosley, John E.	No	No	
Wilde, Dan E.	Yes	No	
Farr, Derek A.	No	No	Incomplete application materials.
Campbell, David L.	No	No	
Cutrell, Porter C.	No	No	
Wardrop, Benjamin C.	No	No	
Smith, Michael G.	No	No	
Kish, Charles R., Jr.	No	No	
Isler, Jerry D.	Yes	No	
Lollino, Frank, Jr.	No	No	
Wagstaff, Michael A.	No	No	
Butler, Kevin	No	No	Incomplete application materials.

Position: Professor of Physical Education/Head Men's Basketball Coach (Continued from page 3)

Hays, Mark S.	Yes	No	
Murphy, Paul G.	No	No	Incomplete application materials.
Weir, Paul M.	No	No	Incomplete application materials.