

**Executive Cabinet Meeting**  
**June 13, 2023**  
**Notes**

**A. Action Items**

- **Lea County Fair & Rodeo - Structure for volunteers presented. All agreed with the structure.**

**B. Discussion Items**

**President** (Dr. Moore)

1. VP for IRPE Search Update  
**4/5 interviews this week with 2/3 candidates on campus next week.**
2. Divisional/Dept. Goals  
**Goals received. Meetings have begun. Further discussion on where goals fit into NMJC's Strategic Plan.**
3. Adult Ed relocation & usage of vacated space  
**Adult Ed is relocating to downtown this week. Vacated space is a possible space for some of NMJC's new positions.**
4. Legislative Summer Hearings & Requests  
**LFC schedule has started. Focus will be on enrollment, workforce, unspent funds as it relates to capital projects, and CTE from K-12 perspective.**
5. Capital Projects  
**Costs have escalated significantly. Projects will be re-prioritized for wants/needs.**
6. Board Training  
**Potential dates for training will be presented at the NMJC Board Meeting on June 15.**

**President Emeritus** (Dr. McCleery)

1. Leadership Institute  
**List of 20 proposed candidates were selected.**

**VP for Instruction** (Jeff McCool)

1. Summer Schedule 2024  
**Meetings for the 2024 summer schedule are ongoing and making progress.**
2. HLC Credential Lab Service Survey  
**NMJC participated and has submitted a survey.**

**VP for Student Services** (Cathy Mitchell)

1. Future use of the current cafeteria space  
**Usage of the space when vacated was discussed with further discussions to continue in the future.**

**VP for Finance** (Josh Morgan)

1. HED Capital Project Presentations  
**Update of future capital projects for the NMJC campus was provided.**

**VP for Workforce Development** (Steve Saucedo)

1. Energy Tech program update  
**Update on the revitalization of the program was provided. Target date for relaunch is the fall of 2024.**
2. EnergyPlex Conference update  
**220 people attended the conference. There were 10 panels with people from all over the industry.**

**VP for Operations and Special Projects** (Dr. Carroll)

1. Project Update (track, museum, public auction, apartment furniture, Watson Hall, vestibules)  
**On-campus projects update provided.**

**VP for Advancement** (Rachel Gallagher - Updates by Tina Kunko)

1. Recently submitted grants:
  - Higher Endowment  
**Possible \$300,000 grant to be used for STEM and agricultural initiatives and \$10,000 for the nursing faculty.**
  - McGarey Regan  
**\$15,000 for scholarships, \$10,000 for student success center.**
  - Xcel Energy  
**\$5,000 for the Career Center**
  - Conoco Phillips  
**\$10,000 for Workforce Development**
2. NSEP more than doubles its numbers  
**16 high school students were in attendance this year. Dr. Moore asked for the possibility of tracking their progress and where they attend school.**
3. Annual Foundation Golf Tournament  
**56 sponsors with \$44,000 raised. Gross raised including registration - \$53,000. 78 golfers participated.**

**C. Upcoming Events /Announcements**

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**D. Future meeting follow-up items**

- Advisory Councils Webpage
- Website Taskforce