

# NEW MEXICO JUNIOR COLLEGE

## BOARD MEETING

Thursday, November 18, 2010

**Zia Room - Library**

4:00 p.m.

## AGENDA

- |   |                |
|---|----------------|
| A. Welcome  | Pat Chappelle  |
| B. Adoption of Agenda                               | Pat Chappelle  |
| C. Approval of Minutes of October 21, 2010          | Pat Chappelle  |
| D. President's Report                               | Steve McCleery |
| E. New Business                                     |                |
| 1. Monthly Expenditures Report                      | Dan Hardin     |
| 2. Monthly Revenue Report                           | Dan Hardin     |
| 3. Oil and Gas Revenue Report                       | Dan Hardin     |
| 4. Schedule of Investments                          | Dan Hardin     |
| 5. Fiscal Watch Reports                             | Dan Hardin     |
| 6. Consideration of Budget Adjustment Requests      | Dan Hardin     |
| 7. Consideration of Millen Drive Utility Extensions | Steve McCleery |
| F. Public Comments                                  | Pat Chappelle  |
| G. Announcement of Next Meeting                     | Pat Chappelle  |
| H. Closure of Open Meeting                          | Pat Chappelle  |
| I. Adjournment                                      | Pat Chappelle  |

**NEW MEXICO JUNIOR COLLEGE**

**BOARD MEETING**

**OCTOBER 21, 2010**

**MINUTES**

The New Mexico Junior College Board met on Thursday, October 21, 2010, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mr. Ron Black; and Mr. Guy Kesner. Not present was Mrs. Yvonne Williams and Mrs. Mary Lou Vinson.

Ms. Chappelle called the meeting to order and welcomed visitors and guests present: Beth Hahn, News-Sun. The Board took a moment of silence in memory of Larry Hanna.

Public Comments will be heard prior to the Closure of Open Meeting. Upon a motion by Mr. Jones, seconded by Mr. Black, the agenda was unanimously adopted.

Upon a motion by Mr. Kesner, seconded by Mr. Jones, the Board unanimously approved the minutes of September 16, 2010.

*Under Presidents Report*, Delores Thompson introduced the nursing faculty and reported on the 100% pass rate for the Class of 2010, as well as the full 8 year accreditation being recommended by the NLNAC team today. Scotty Holloman informed the Board of the process to fill Larry Hanna's position. The Board toured the Central Plant upgrade.

*Under New Business*, Dan Hardin presented the September financial reports and with a motion by Mr. Kesner, seconded by Mr. Jones, the Board unanimously approved the expenditures for September, 2010.

Regina Choate presented Bid #1046 – Janitorial Supplies. The administration recommended acceptance of bids from various vendors totaling \$115,922.32.

Upon a motion by Mr. Black, seconded by Mr. Kesner, the Board unanimously accepted the recommendation.

Calvin Smith recommended T. J. Parks and Perry Robinson for appointment to the Western Heritage Museum Advisory Board. They will fill the vacancies created by Joe Loving and Reinhard Hinterreither. Upon a motion by Mr. Kesner, seconded by Mr. Jones, the board unanimously accepted the recommendation.

Dr. McCleery presented a list of items to be sold at the next auction. Upon a motion by Mr. Kesner, seconded by Mr. Jones, the board unanimously approved the list of items to be auctioned off and removed from college inventory.

Mr. Black moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of the New Mexico Statutes Annotated 1078. Mr. Kesner seconded the motion. The roll call vote was as follows: Mr. Jones—yes; Ms. Chappelle—yes; Mr. Black—yes; Mr. Kesner—yes.

Upon re-convening in open meeting, Ms. Chappelle stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

The next regular board meeting was scheduled for Thursday, November 18, 2010, beginning at 4:00 p.m.

Upon a motion by Mr. Jones, seconded by Mr. Black, the board meeting adjourned at 6:15 p.m.

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# NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

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**To: New Mexico Junior College Board Members**  
**From: Dan Hardin**  
**Date: November 5, 2010**  
**RE: Expenditure and Revenue Reports for October**

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The October expense report represents month four or 33 percent of the 2010/2011 fiscal year. The expenditure report reflects expenditure totals that include funds expended and encumbered. The total year-to-date funds expended and/or encumbered through October 2011 is \$16,929,610.00.

Instruction and General had total expenditures of \$6,010,508.00 through October of 2010, which is 32% of budget. In the other unrestricted funds Internal Services Departments, Student Aid, Auxiliary Enterprises, and Athletics all are above the 33% completion for the year. All of these areas have expenses that are tied to the beginning of the semester except for the Internal Services which has funds encumbered for maintenance agreements. Each month we do charge outs to Instruction, Academic Support, Student Services, and Institutional Support and the credit goes to Internal Services. By the end of the year, Internal Services should be within their budget. Total current unrestricted funds year-to-date is \$7,592,108.00, which is 35% of the budget for unrestricted funds.

Expenditures year-to-date for grants under the restricted funds is \$544,029.00, which is 38% of the budget for grants. Restricted student aid has expenditures of \$2,902,318.00 which is 55% of the budget for student aid. If you will note we are above the amount of Financial Aid that was posted at this time last year.

Expenditures for plant funds include expenses for Institutional projects BR&R and ER&R. The three major projects (Central Plant, Library, and Old Cowboy Hall of Fame) are being completed this Fall. Also, the \$1,540,682.00 encumbrance for the roofing project was put in place in October.

Total expenditures for the month of October 2010 was \$4,614,621.00, the year-to-date total of expended and/or encumbered funds is \$16,929,610.00.

The current unrestricted revenue is slightly ahead of last year, even though the State funding has declined by \$472,000.00. Tuition and Fees are up, Oil and Gas revenue is

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ahead of last year and Auxiliary is stronger this year. Property tax revenue will be funded in December or January. The other revenue streams seem to be on track for the first four months of the fiscal year. Total year-to-date current unrestricted revenue is \$7,824,020.00.

In restricted funds grant revenue is starting to increase. The restricted Student Aid has increased as compared to last year as we draw funds for the Pell Grants and Student Loans.

Plant fund revenue for the month is \$2,156.00, which is the interest from the LGIP funds.

Total year-to-date revenue is \$10,959,988.00

As you can see the Oil and Gas revenue is steady. After the first two months of the fiscal year we are \$487,234.00 over budget. Total Oil and Gas revenue through October is \$1,954,047.00.

In reviewing the investment report, the LGIP fund has \$9,625,000.00 at the end of October. We have not received any more reports from the LGIP concerning changes in the reserve contingency funds.

This is the Financial Report for October 2010.

# NEW MEXICO JUNIOR COLLEGE

## Expenditure Report

### October 2010

33% of Year Completed

Fund	2009-10			2010-11			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
<b>CURRENT UNRESTRICTED FUND</b>							
Instruction and General:							
Instruction	6,538,694	2,709,538	41%	8,549,845	863,925	2,547,772	30%
Academic Support	3,198,618	926,580	29%	2,235,263	197,630	810,258	36%
Student Services	1,524,926	582,402	38%	1,681,893	141,638	539,999	32%
Institutional Support	5,222,965	1,134,922	22%	3,067,761	236,252	1,087,833	35%
Operation & Maintenance of Plant	2,835,853	1,017,389	36%	3,023,475	239,114	1,024,646	34%
<b>Subtotal - Instruction &amp; General</b>	<b>19,321,056</b>	<b>6,370,831</b>	<b>33%</b>	<b>18,558,237</b>	<b>1,678,559</b>	<b>6,010,508</b>	<b>32%</b>
Student Activities	0	0	0%	0	0		0%
Research	0	0	0%	0	0		0%
Public Service	0	0	0%	0	0		0%
Internal Service Departments	119,261	56,736	48%	24,000	42,250	55,059	229%
Student Aid	598,985	320,744	54%	469,785	5,060	271,904	58%
Auxiliary Enterprises	1,654,040	797,330	48%	1,696,058	126,376	807,126	48%
Athletics	995,875	450,904	45%	974,729	42,203	447,511	46%
<b>Total Current Unrestricted Fund</b>	<b>22,689,217</b>	<b>7,996,545</b>	<b>35%</b>	<b>21,722,809</b>	<b>1,894,448</b>	<b>7,592,108</b>	<b>35%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	1,585,862	472,583	30%	1,417,549	151,989	544,029	38%
Student Aid	4,050,000	2,757,391	68%	5,237,174	166,180	2,902,318	55%
<b>Total Current Restricted Fund</b>	<b>5,635,862</b>	<b>3,229,974</b>	<b>57%</b>	<b>6,654,723</b>	<b>318,169</b>	<b>3,446,347</b>	<b>52%</b>
<b>PLANT FUNDS</b>							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	12,168,843	5,117,784	42%	12,551,388	670,440	3,295,593	26%
Projects from State GOB Funds	4,007,556	3,602,710	90%	294,047	5,161	43,672	15%
Projects from State STB Funds	1,790,668	1,730,293	97%	3,000,000	1,540,682	2,039,445	68%
Projects from General Fund	140,621	32,521	23%	226,847	2,725	150,054	66%
Projects from Private Funds	118,987	19,203	16%	103,383	0	12,000	12%
Projects from State ER&R	340,024	132,908	39%	318,919	19,851	163,693	51%
Projects from State BR&R	1,268,966	0	0%	1,830,699	163,145	186,698	10%
Projects from Auxiliary BR&R	0	0	0%	0	0	0	0%
<b>Subtotal - Capital and BR&amp;R</b>	<b>19,835,665</b>	<b>10,635,419</b>	<b>54%</b>	<b>18,325,283</b>	<b>2,402,004</b>	<b>5,891,155</b>	<b>32%</b>
Debt Service							
Revenue Bonds	0	0	0%	0	0	0	0%
<b>Total Plant Funds</b>	<b>19,835,665</b>	<b>10,635,419</b>	<b>54%</b>	<b>18,325,283</b>	<b>2,402,004</b>	<b>5,891,155</b>	<b>32%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>48,160,744</b>	<b>21,861,938</b>	<b>45%</b>	<b>46,702,815</b>	<b>4,614,621</b>	<b>16,929,610</b>	<b>36%</b>

**NEW MEXICO JUNIOR COLLEGE**  
**Revenue Report**  
**October 2010**

33% of Year Completed

Fund	2009-10			2010-11			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
<b>CURRENT UNRESTRICTED FUND</b>							
Instruction and General:							
Tuition and Fees	3,354,500	1,862,773	56%	3,523,000	32,785	2,110,560	60%
State Appropriations	7,676,400	2,517,222	33%	6,304,400	501,059	2,045,136	32%
Advalorem Taxes - Oil and Gas	5,200,000	1,886,068	36%	5,500,000	640,126	1,954,047	36%
Advalorem Taxes - Property	3,504,278	73,347	2%	3,904,278	18,146	61,160	2%
Interest Income	287,000	9,659	3%	20,000	0	534	3%
Other Revenues	524,363	77,109	15%	323,308	62,585	240,163	74%
Subtotal - Instruction & General	20,546,541	6,426,178	31%	19,574,986	1,254,701	6,411,600	33%
Student Activities	0	0	0%	0	0	0	0%
Public Service	0	0	0%	0	0	0	0%
Internal Service Departments	0	0	0%	24,000	2,796	8,624	0%
Auxiliary Enterprises	2,298,000	1,239,507	54%	2,202,000	37,154	1,312,824	60%
Athletics	310,400	103,467	33%	414,200	22,408	90,972	22%
Total Current Unrestricted	23,154,941	7,769,152	34%	22,215,186	1,317,059	7,824,020	35%
<b>CURRENT RESTRICTED FUND</b>							
Grants	1,585,862	473,951	30%	1,417,549	151,949	554,052	39%
Student Aid	4,050,000	2,396,935	59%	5,237,179	209,430	2,572,636	49%
Total Current Restricted	5,635,862	2,870,886	51%	6,654,728	361,379	3,126,688	47%
<b>PLANT FUNDS</b>							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	4,007,556	726,869	18%	294,047	0	0	0%
Projects from State STB Funds	1,790,668	830,678	46%	3,000,000	0	0	0%
Projects from General Fund	140,621	132,446	94%	226,847	0	0	0%
Projects from Private Funds	118,987	0	0%	103,383	0	0	0%
Interest Income (LGIP)	0	0	0%	80,000	2,156	9,280	0%
Total Plant Funds	6,057,832	1,689,993	28%	3,704,277	2,156	9,280	0%
<b>GRAND TOTAL REVENUES</b>	<b>34,848,635</b>	<b>12,330,031</b>	<b>35%</b>	<b>32,574,191</b>	<b>1,680,594</b>	<b>10,959,988</b>	<b>34%</b>

# NEW MEXICO JUNIOR COLLEGE

## Oil and Gas Revenue Report

### October 2010

33% of Year Completed

		OIL		GAS		COMBINED		
Sales	Month of Distribution	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2009-10 Original Budget	Variance Over (Under) Budget
Actual	July	\$78.04	2,838,769	\$5.07	16,763,074	580,468	366,666	213,802
Actual	August	\$70.38	2,777,074	\$6.15	16,195,702	640,098	366,666	273,432
Actual	September	\$70.35	2,782,699	\$5.57	15,856,565	366,666	366,666	0
Accrual	October					366,666	366,666	0
Accrual	November						366,666	(366,666)
Accrual	December						366,666	(366,666)
Accrual	January						366,666	(366,666)
Accrual	February						366,666	(366,666)
Accrual	March						366,666	(366,666)
Accrual	April						366,666	(366,666)
Accrual	May						366,666	(366,666)
Accrual	June						366,666	(366,666)
<b>Y.T.D. Production Tax Revenue</b>						<b>1,953,898</b>	<b>4,399,992</b>	<b>(2,446,094)</b>
<b>Y.T.D. Equipment Tax Revenue</b>						<b>149</b>	<b>1,100,000</b>	<b>(1,099,851)</b>
<b>Total Year-to-Date Oil &amp; Gas and Equipment Tax Revenue</b>						<b>1,954,047</b>	<b>5,499,992</b>	<b>(3,545,945)</b>

*Source: New Mexico Taxation and Revenue Department*



# NEW MEXICO JUNIOR COLLEGE

## Schedule of Investments

### October 2010

33% of Year Completed

Financial Institution	Amount Invested	Date Invested	Maturity Date	Period of Investment (Days)	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	9,625,000	N/A	N/A	N/A	7102-1348	0.215%	2,156
<b>Total Investments</b>	<u>9,625,000</u>						<u>2,156</u>

Summary of Current Month's Activity	
Beginning amount	9,625,000
Plus: deposits	0
Less: withdrawals	0
Capital Projects	10,917,715
Reserves Invested	-1,292,715
<b>Total LGIP Investment</b>	<b>9,625,000</b>

Capital Projects	10/31/2010
Vehicles	3,169.00
Drawings & Master Plan	12,805.63
Technology Upgrade	276,090.48
JASI	93,737.00
Museum Landscaping	300,000.00
Baseball Field	201,377.94
Rodeo Arena	107,291.52
Front Entrance/Turn/Landscape	300,000.00
Equestrian Center	1,816,210.88
Infrastructure	214.07
Student Housing Construction	553,506.78
Testing Center Remodel	446,668.17
Frame & Door Replacement	140,772.55
Luminis Software	11,568.00
Landscaping	448,022.98
Facility Painting	1,749.01
Millen Drive Signalization	95,000.00
Electrical Upgrade	521,438.51
Campus Signage	87,056.00
Campus Paving	207,561.17
Roof Replacement	402,289.65
Interior Lighting-Energy Retrofit	52,346.52
Old Dorms Renovation	201,938.21
Millen Dr. Sewer & Water	53,218.82
Concrete Upgrade	26,494.19
Campus Construction	185,889.85
Oil & Gas Training Center	500,000.00
Public Sector	1,826.53
Campus Security	151,297.10
Caster Old CHOF Remodel	122,382.95
Track/Arena Area Enhancement	64,044.46
Roadway Entrance-Rodeo/CDL	60,000.00
Lumens Software-Distance Learnng	5,000.00
Welding Lab	47,956.61
Copier Replacement	13,967.00
Non-Recurring Compensation	700,000.00
Athletics	629,391.57
Student Life Programming	3,147.72
Title V (Institutional)	118,611.47
Warehouse/Cont Ed Remodel	1,000,000.00
Radiological Control	18,198.38
Central Plant Upgrade	908,558.91
Workforce Training Contingency	2,574.42
Banner 8	27,509.45
<b>Total</b>	<b>10,917,714.50</b>

NOTE: Capital projects total does not include encumbered funds

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# NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

5317 Lovington Highway  
Hobbs, NM 88240  
Phone: (505)392-5210  
Fax: (505)392-2526

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To: Board Members  
From: Dan Hardin  
RE: Fiscal Watch Reports  
Date: November 3, 2010

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Attached for your approval are the Fiscal Watch reports to be submitted to the Higher Education Department by the end of November. The first report is the Balance Sheet for September 30, 2010. The total current assets consist of Cash and Cash Equivalents in the amount of \$5,265,670.00, which represents cash in the vault and balances in the bank. Investments totaling \$9,625,000.00 are the funds that we have in the Local Government Investment Pool. Accounts Receivable is the gross receivables less allowance for uncollectible. Accounts Receivables are from students, grants, drawdown from the state for capital projects, third party billing, etc. Inventory is held at the bookstore. Prepaid expense is the college insurance and maintenance agreements prepaid for the entire year. Total current assets are \$17,079,662.00

Non-Current Assets are the same as is in the 2009 audit for Property, Plant and Equipment, net \$45,911,779.00 and Construction in Progress \$4,109,060.00. Total Non-Current Assets are \$50,020,839.00. Total Assets are \$67,100,501.00

Current Liabilities begin with Accounts Payable of \$26,958.00. Under the Banner system, when an invoice is entered into the system there is a credit posted to Accounts Payable, as checks are cut there is debit made to Accounts Payable. When Financial Aid memo posts an award to a student there is a debit made to Accounts Payable, an offsetting credit is made when there is an actual award is posted to the student. There is a large amount of activity in and out of Accounts Payable. Accounts Payable includes Dorm Deposits Payable, Gift Certificates from the Bookstore, and General Accounts Payable. Accrued wages payable is salaries payables and accrued vacation payable. At 9-30-2010, accrued wages payable was \$376,320.00. Deferred revenue is normally income for tuition and fees that we receive in the Spring semester for the coming Summer and Fall semesters, which are in a different fiscal year. Currently,

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Deferred revenue is zero. Accrued Liabilities include all of the withholding payables for Federal Income Tax, State Income Tax, ERA, Health Insurance and other payroll related withholdings. Total accrued liabilities as of September 2010 are \$537,107.00. Other Payables are a combination of gross receipts payable, voluntary withholding payables, agency accounts, and scholarships payable. Agency accounts are funds held for the various clubs and organizations around campus. The total of other payables is \$183,152.00. Total Current Liabilities are \$1,123,537.00 as of September 2010. Long Term Liabilities include the student housing project for \$3,929,017.00. The total liabilities are \$5,052,554.00.

The Net Assets included Invested in Capital Assets, net of related debt, for a total of \$46,091,822.00. Unrestricted net assets have a total as of September 2010 of \$15,956,125.00, with the total net assets of \$62,047,947.00.

The next fiscal watch report is the Comparison of Operating and Plant Funds. This report was generated using the same numbers that were presented in the Board reports for September 2010. This report compares the September 2009 current revenues to the September 2010 current revenues. Tuition and Fees are higher in September 2010 as compared to September 2009 due to the increase in student credit hours. State Appropriations are showing to be lower in 2010 as compared to 2009, this is the reduction of State funding for FY 11. Local appropriations are slightly lower in 2010 than in 2009. Sales and Service has increased in FY 11 over this time in September of 2009. Other revenues have increased in FY 11 as compared to the previous year. Other revenues include indirect revenue from grants, GEO revenue, copier, interest, and vending. Total operating revenue through September 2009 was \$6,375,855.00 compared to \$6,514,022.00 as of September 2010.

In comparing the year-to-date operating expenditures as of September 2009 to the year-to-date operating expenditures for September 2010, we have some variances. The Instruction and General expenditures are down by \$248,323.00, this is due to the reduction of salaries and benefits. Internal Services departments are showing a decrease from FY 10 to FY 11. Student Aid is relatively the same for both years. Expenditures in the Auxiliaries has increased as of September 2010. Athletics expenditures are slightly higher in fiscal year 2011. Total expenditures for operating funds as of September 2010 are \$5,697,660.00 compared to \$5,964,937.00 as of September 2009.

In comparing the Plant funds from September 2009 to September 2010, there is not any revenue for the first quarter of either fiscal year. As you compare the expenditures you will see the large expenditures in FY 10 as compared to FY 11 due to the construction projects in FY 10.

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The next report is the comparison of the budget to actual as of September 2010. These numbers are also taken from the Board reports that were presented at the October Board meeting. Revenues are steady, but we are behind our budget projections in local appropriations. Tuition and Fees are ahead of the budget projections, with the increase in student credit hours. State Appropriations are below the budget due to the 3.2% cut we received at the start of the fiscal year. The local appropriations are below the 25% budget amount, but we will not receive any property taxes until December or January. The expenditure comparison of budget to actual is also the same as was presented in the October Board meeting. Encumbrances and seasonal expenditures in Student Aid, Auxiliary Enterprise, and Athletics account for budget areas being over 25% of their budget. As of September 2010, the College has not received any revenue for plant funds. Plant Fund expenditures show the amounts that have been expended and/or encumbered for the capital projects. As previously mentioned there are several capital projects that were still in progress in the first quarter of FY 11.

The Cash Flow statement represents the activity during the first three months of the fiscal year. Cash flows from operating activities indicates the money coming in from tuition and fees, grants, and auxiliary enterprises, then the funds going out for salaries and benefits, payouts to students, and vendors. The net result is that it took \$1,644,608.00 more cash than was brought in. The next section shows the amount of cash from non-capital financing activities. The incoming cash from these activities is \$2,167,680.00. Next, is cash from capital financing activities, this shows the fund expended for debt service and purchase of capital assets. The total is (\$2,714,909.00). You can see the cash brought in from interest earned and then the decrease in cash on hand by (\$2,184,242.00). Basically, we began the fiscal year with \$16,008,684.00 in cash, we ended the quarter with \$13,824,442.00 in cash for a net decrease of (\$2,184,242.00). This gives you a snap shot of the cash in and out for the first quarter of the fiscal year.

We hope this explanation gives you a good understanding of the Fiscal Watch reports we are asking you to approve.

Respectfully,

Dan Hardin

# NEW MEXICO JUNIOR COLLEGE

## Balance Sheet (Unaudited and Unadjusted) As of 9/30/10

### Assets

#### Current Assets:

Cash and Cash Equivalents	5,264,670
Investments	9,625,000
Accounts Receivable, net	1,319,541
Inventories	346,804
Prepaid Expenses	523,647

Total Current Assets 17,079,662

#### Non-Current Assets

Property, Plant and Equipment, net	45,911,779
Construction in Progress	4,109,060

Total Non-Current Assets 50,020,839

**Total Assets 67,100,501**

### Liabilities

#### Current Liabilities

Accounts Payable	26,958
Accrued Wages Payable	376,320
Deferred Revenue	
Accrued Liabilities	537,107
Other Payables	183,152

Total Current Liabilities 1,123,537

#### Long Term Liabilities

Long Term Liabilities	
Notes/Bonds Payable	3,929,017.00

Total Long Term Liabilities 3,929,017.00

**Total Liabilities 5,052,554.00**

#### Net Assets

Invested in Capital Assets, net of related Debt	46,091,822
Unrestricted	15,956,125

**Total Net Assets 62,047,947**

**NEW MEXICO JUNIOR COLLEGE**  
**Comparison of Operating and Plant Funds**  
**(Unadjusted and Unaudited)**  
**Fiscal Year 2009-2010 and 2010-2011**

Operating Funds	Actuals as of 9/30/2009	Actuals as of 9/30/2010	Percentage Increase (Decrease)
<b>REVENUES</b>			
Tuition & Fees	1,822,962	2,077,775	14.0%
State Appropriations	1,875,376	1,544,077	-17.7%
Local Appropriations	1,343,064	1,313,921	-2.2%
Sales & Service	1,188,288	1,275,670	7.4%
Other	146,165	302,579	107.0%
<b>Total Revenues</b>	<b>6,375,855</b>	<b>6,514,022</b>	<b>2.2%</b>

**EXPENDITURES**

Instruction & General	4,580,272	4,331,949	-5.4%
Student Social & Cultural	-	-	
Internal Services	107,916	12,809	-88.1%
Student Aid	285,517	266,844	-6.5%
Auxiliary Enterprises	614,128	680,750	10.8%
Intercollegiate Athletics	377,104	405,308	7.5%
<b>Total Expenditures</b>	<b>5,964,937</b>	<b>5,697,660</b>	<b>-4.5%</b>
<b>Increase (decrease) in Fund Balances</b>	<b>410,918</b>	<b>816,362</b>	<b>98.7%</b>

**Plant Funds**

<b>REVENUES</b>			
Interest Income	-	-	0.0%
State Funds	-		
Other			
<b>Total Revenue</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>

**EXPENDITURES**

Capital Projects	5,070,021	2,625,153	-48.2%
State Funded Projects	5,365,524	684,603	
Private Funds	19,203	12,000	
Building R&R	-	23,553	0.0%
Equipment R&R	101,276	143,842	
Auxiliary R&R			0.0%
<b>Total Expenditures</b>	<b>10,556,024</b>	<b>3,489,151</b>	<b>-66.9%</b>

<b>Increase (Decrease) in Fund Balances</b>	<b>-10,556,024</b>	<b>-3,489,151</b>
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**NEW MEXICO JUNIOR COLLEGE**  
**Summary of Operating and Plant Funds**  
**(Unadjusted and Unaudited)**  
**Fiscal Year 2010 - 2011**

**September 30 2010**

Operating Funds	FY 2010-2011 Original Budget	FY 2010-2011 Actual as of 9-30-10	Percentage of Budget Earned or Expended
<b>REVENUES</b>			
Tuition & Fees	3,523,000	2,077,775	58.98%
State Appropriations	6,515,800	1,544,077	23.70%
Local Appropriations	9,404,278	1,356,935	14.43%
Sales & Service	2,202,000	1,275,670	57.93%
Other	795,408	259,565	32.63%
<b>Total Revenues</b>	<b>22,440,486</b>	<b>6,514,022</b>	<b>29.03%</b>

**EXPENDITURES**

Instruction & General	18,558,237	4,331,949	23.34%
Student Social & Cultural	0	-	0.00%
Internal Services	24,000	12,809	53.37%
Student Aid	469,785	266,844	56.80%
Auxiliary Enterprises	1,696,058	680,750	40.14%
Intercollegiate Athletics	974,729	405,308	41.58%
<b>Total Expenditures</b>	<b>21,722,809</b>	<b>5,697,660</b>	<b>26.23%</b>
<b>Increase (decrease) in Fund Balances</b>	<b>717,677</b>	<b>816,362</b>	

**Plant Funds**

<b>REVENUES</b>			
State Funds	3,000,000	-	
Other	50,000		
<b>Total Revenue</b>	<b>3,050,000</b>	<b>-</b>	

**EXPENDITURES**

Capital Projects	5,478,024	2,625,153	47.92%
State Funded Projects	3,656,778	684,603	18.72%
Private Funds		12,000	
Building R&R	597,281	23,553	3.94%
Equipment R&R	210,120	143,842	68.46%
Auxiliary R&R	0	-	
<b>Total Expenditures</b>	<b>9,942,203</b>	<b>3,489,151</b>	<b>35.09%</b>

Increase (Decrease) in Fund Balances	-6,892,203	-3,489,151
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New Mexico Junior College  
Statement of Cash Flows  
September 30, 2010

Cash flows from operating activities:	
Tuition and fees	2,077,775
Federal and state grants and contracts	2,765,309
Auxiliary enterprise charges	1,275,670
Payments to employees and for employees benefits	(3,828,479)
Disbursement of net aid to students	(1,912,446)
Payments to suppliers	(2,022,437)
<b>Net cash (used) for operating activities</b>	<u>(1,644,608)</u>
Cash flows from noncapital financing activities:	
State apropriations	1,544,077
Property taxes	43,014
Oil and gas taxes	580,589
<b>Net cash provided by noncapital financing activities</b>	<u>2,167,680</u>
Cash flows from capital financing activities:	
Principal payments on long term debt	(49,320)
Interest paid	(40,436)
Capital appropriations	-
Purchase of capital assets	(2,625,153)
<b>Net cash (used) for capital financing activities</b>	<u>(2,714,909)</u>
Cash flows from investing activities:	
Interest income	7,595
<b>Net cash provided by investing activities</b>	<u>7,595</u>
<b>Net increase in cash and cash equivalents</b>	(2,184,242)
<b>Cash and cash equivalents - beginning of year</b>	<u>16,008,684</u>
<b>Cash and cash equivalents - 9 30 2010</b>	<u>13,824,442</u>
Reconciliation of net operating loss to net cash used by	
Operating activities:	(3,460,838)
Depreciation expense	
Changes in assets and liabilities:	
Accrued expenses	
Deferred expenses	
Accrued liabilities	
Inventory	
Deferred revenues	-
Prepaid expenses	523,647
Compensated absences	-
Accounts payable	(26,958)
Accounts receivable, net	1,319,541
<b>Net cash (used) for operating activities</b>	<u>(1,644,608)</u>



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# NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

5317 Lovington Highway  
Hobbs, NM 88240  
Phone: (575)492-2770  
Fax: (575)492-2768

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To: NMJC Board Members  
From: Dan Hardin  
RE: Budget Adjustment Request  
Date: November 18, 2010

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Board Members,

The Higher Education Department (HED) is requesting that all institutions submit Budget Adjustment Request by December 10<sup>th</sup> indicating the reduction in the State Appropriation. The original FY 11 State funding appropriation for New Mexico Junior College was \$6,943,900.00. This was reduced in August by \$225,300.00. We are asking your approval to submit the Budget Adjustment Request to the State reflecting the reduction of the State appropriation by \$225,300.00. Also, we are requesting approval to increase the budget in local mill levy property funding by \$225,300.00. This will allow the College to meet the State requirement of disclosing the reduction in State funding and allow funding so that the individual departments are not impacted by the State funding cut.

Respectfully,

Dan Hardin



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**CITY MANAGER'S OFFICE**

200 E. Broadway  
Hobbs, New Mexico 88240  
Phone 575-397-9206

Fax 575-397-0379

**ERIC HONEYFIELD**  
City Manager

November 2, 2010

Dr. Steve McCleery  
President  
New Mexico Junior College  
1 Thunderbird Circle  
Hobbs, NM 88240

RE: Millen Drive Utility Extensions

Dear Steve:

As we have previously discussed, looping of the waterline along Millen Drive and the extension of the sewer main along Millen to the western-most edge of NMJC property will approach \$350,000 in cost.

Please consider this letter as formal request for \$150,000 in NMJC funding toward this amount.

I plan to place this proposal on the Commission agenda of November 15<sup>th</sup>.

Sincerely,

THE CITY OF HOBBS

A handwritten signature in black ink that reads "Eric Honeyfield". The signature is written in a cursive style.

**ERIC HONEYFIELD**  
City Manager

EH/ab