

Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: New Mexico Junior College **Date of Report:** 10/30/2020 **Covering Quarter Ending:** 9/30/2020

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$560,502 Section (a)(2): \$0 Section (a)(3): \$0 **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students.				
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				
Campus safety and operations.				
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.				

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.).				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.				
Other Uses of (a)(1) Institutional Portion funds.	\$560,502			Payroll expenses incurred during the New Mexico Governor's mandated school closure from April 2020 through June 2020
Other Uses of (a)(2) or (a)(3) funds, if applicable.				
Quarterly Expenditures for each Program	\$560,502	\$0	\$0	
Total of Quarterly Expenditures	\$560,502			

Reporting of the Institutional Portion of the Higher Education Emergency Relief Fund

New Mexico Junior College (NMJC) signed and returned the Recipient's Funding Certification and Agreement for the Institutional Portion of the Higher Education Emergency Relief Fund (HEERF) and intends to use the funds to defray NMJC's payroll expenses incurred during the New Mexico Governor's mandated school closure from April 2020 through June 2020.

- The total amount of funds NMJC allocated under the Institutional Portion of the HEERF is \$560,502.
- Section 18004 of the CARES Act allocates funds out of the HEERF to higher education institutions to support institutions as they cope with the immediate effects of the COVID-19 pandemic, including school closures. These funds may be used to defray the institutions' expenses, including payroll for employees.
- NMJC has not used funds on the following Institutional Costs that the Department of Education determined would not be related to significant changes to the delivery of instruction due to the coronavirus and therefore would not view them as allowable expenditures: senior administrator and/or executive salaries, benefits, bonuses, contracts, incentives; stock buybacks, shareholder dividends, capital distributions and stock options; and any other cash or other benefit for a senior administrator or executive.
- The Institutional Portion of the HEERF expended as of September 30, 2020 is \$560,502.
- The classification of those expenses is as follows:
 - Instruction - \$117,535.87
 - Academic Support - \$92,823.79
 - Student Services – 78,603.72
 - Institutional Support - \$92,745.52
 - Operations and Maintenance - \$166,413.27
 - Auxiliary Enterprises - \$12,379.83